

RESUME



RESHMA P
+916282132491

Email Id: reshmareshu4898@gmail.com

Objective

To obtain a career position in well-established industry that offers opportunities for professional growth while being flexible and resourceful.

EDUCATIONAL QUALIFICATION

- PLUS TWO - Board Of Higher Education Secondary Examination, Kerala
- SSLC - Board Of Public Examination, Kerala
- GDA (General Duty Assistant)

TECHNICAL QUALIFICATION

- ❖ Data Entry Operator (I T I)

WORK EXPERIENCE

- ❖ One Year Telecalling
- ❖ Nursing Assistant – Belivers Church Medical College Thiruvalla (4 Year)

PERSONAL SKILLS

- Hardworking, sincere, helpful, committed and positive attitude.
- Able to manage work within deadlines and prepare team reports.
- Quick to grasp new ideas and concepts, and to develop innovative and creative solution.
- Flexible and smart worker.
- Problem solving skill
- Communication Skill and Presentation Skill

EXPERIENCE

Father's Name : Purushan
Nationality : Indian
Material Status : Married
Spouse Name : Anoop Kumar
Date Of Birth : 30/06/1994
Sex : Female
Religion : Hindu
Language Known : Malayalam & English
Premanent Address : Puthen parambil
Budhanoor P.O
Chengannur, Alappuzha (Dist).
Kerala, India. Pin : 689510

DECLARATON

I hereby solemnly declare that the above mentioned details are true to best of my knowledge.

PLACE : BUDHANOOR