

## RESUME

**AMRUTHA C**



**Nationality**  
Indian

**Marital Status**  
Single

**Religion**  
Hindu

**Contact**  
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**Email:**  
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**Permanent Address**  
Cherikkattil House  
Thekkummuri Post  
Palakkad District  
Kerala State  
India  
PIN 679506

### **OBJECTIVES**

TO SEEK A CHALLENGING POSITION IN A REPUTABLE, PROGRESSIVE AND GROWING ORGANIZATION, WHERE, I MAY BE ABLE TO UTILIZE MY SKILLS AND ABILITIES WITH AN OPPORTUNITY OF GROWTH, ADVANCEMENT AND ENHANCEMENT OF MY KNOWLEDGE AND PARTIAL EXPERIENCE.

### **EDUCATION**

-  DIPLOMA IN HOSPITAL ADMINISTRATION
-  BCOM FINANCE
-  PLUS TWO
-  SSLC

### **PERSONAL SKILLS**

- Punctual
- Good Multi-tasking Skills.

### **LANGUAGES KNOWN**

MALAYALAM, ENGLISH

### **PERSONAL DETAILS**

Sex : Female  
Mothers Name : Deepa  
Date Of Birth : 16-04-2001

### **EXPERIENCE DETAILS**

- HR Department (Internship in Renai Medicity)
- 6 Months working experience as a office staff in Malabar Gold and Diamonds
- Presently working as Accountant in Kerala Water Authority

### **DECLARATION**

I hereby solemnly affirm that all the details provided above are true to the best of my knowledge and belief.

Place : KARALMANNA

Date :

AMRUTHA C