



SREEKUTTY R NAIR

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Mob:9072196563

Permanent address

Kaduthalackal (H)
Vellavoor p o
Kottayam (Dist)
Pin : 686541

Personal Details

DOB : 29/01/2001

Fathers name : Rajeev K K

Sex : Female

Nationality : Indian

Marital status : Single

Language known

- English
- Malayalam

Personal skills

Excellent communication skills

Hard working

Self confidence

CAREER OBJECTIVE

I Seek challenging opportunities where I can fully use my skills for the success of the organization

PROFESSIONAL QUALIFICATION

Diploma in medical Record Technology (2023)

Institution : St Thomas college of Allied health science Chethipuzha

ACADEMIC BACKGROUND

Under graduate in Bsc Geology (2021)

- Institution : Sabari Durga college of Arts and science Kulathoor
- University : M G University
- Percentage : B Grade

PLUS TWO (2018)

- Institution : NSS Higher secondary school Vaipur
- Board : Kerala board of higher secondary education
- Percentage: 63.3%

SSLC (2016)

- Institution : Govt . Higher secondary school Thazhathuvadakara
- Board : Kerala board of public examination
- Percentage: 78.89%

PROFESSIONAL SKILLS

- Able to work EMR
- Knowledge in Medical Terminology ,Anatomy ,physiology and Hospital Administration
- Knowledge in Medical Records assembling and coding
- Filling and indexing of medical records
- Knowledge in ICD-10-CM
- Knowledge in Microsoft office, Microsoft word.

Declaration : I hereby declare that the above information are correct and sincere.

SREEKUTTY R NAIR

PLACE : VELLAVOOR

DATE :