

CURRICULAM VITAE

Name : **SETHULEKSHMI. S. R**
Address : SREELAKAM HOUSE
MEMURY P O,
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Educational Qualifications

List Educational qualifications here including Title of

Qualification : B Sc NURSING
University : Rajiv Gandhi university of health sciences, bangalore
Institution : Nirmala college of nursing , Bhadravathi
Language : English
Years of Study : 2013 - 2017

Higher Secondary Education

Title of Qualification : Higher secondary
University : Board of higher secondary examination, kerala
Institution : N S S H S S Kallara, Kottayam
Period Attended : 2011-2013

Secondary Education

Title of Qualification : SSLC
University : Kerala state board of public examination
Institution : De Paul EMHSS Nazareth Hill, Kottayam
Period Attended : 1999-2011

IELTS/OET Status

List Academic IELTS/OET scores here if applicable:

Overall : 6.5
Listening : 7
Reading : 6
Writing : 6
Speaking : 6
Date(DD/MM/YYYY) : 28/01/2023

Professional Registration

List Nursing Registration

Name of Council : Kerala Nurses and Midwives Council
Registration Number : KL04202100920
Date of Registration : 29/03/2021

Employment/Work Experience

Dates of employment : 21/05/2018 -30/12/2019
Name of Hospital : Apollo Hospitals
Hospital Address : Bannerghatta road, Bangalore, pin: 560 076
Bed Capacity of Hospital : 330
Job Title/Designation : Staff Nurse
Department/Ward Allocation : Oncology department
Bed Capacity of Department/Ward : 25
Nurse Patient Ratio : 1:7

List duties and responsibilities:

- Maintain the highest possible standard of nursing care at all times.
- Performs professional Nursing duties relating to the treatment and welfare of patients under the supervision of head nurse
- Foster good patient/Nurse relationship
- Accompanies attending doctors on ward rounds implement as required
- Rotate of morning, afternoon and night shift as prescribed.
- Undergoes preceptor ship training & preceptors newly appointed staff as requires. Maintains patient records and respect patient's privacy and confidentiality.
- Responsible for maintain ward inventories and stocks as per hospital policies
- Knowledgeable in assisting team doctors, IV Cannulation, Port needle insertion, Picc line and chemoport dressing, blood collection etc.
- Assists with orientation of new junior staff, nursing aids to the ward and their duties.
- Report verbally and in writing the progress of patient's condition at each shift change over.
- Preparation of Chemotherapy medication

Gaps in Employment

Please list all gaps in employment here: Date: 01/01/2020 to 02/09/2021 for studying OET
Corona pandemic outbreak affects my studies and exam. So I joined to R V Aster Hospital, Bangalore 07/09/2020 to 12/01/2021 in covid ward and medical and surgical ward too.
Then I rejoined for OET classes and appeared for exams 09/04/2021 and 07/08/2021 for OET but I was unable to achieve the required scores. Therefore, I joined IELTS classes and appeared exam 28/01/2023 as well as I changed my nursing Registration and looking for better job opportunities and studying)

Date: 24/01/2021 to (Preparing for OET and IELTS exams. Corona outbreak also affected my studies and job practice.)

WORKSHOP/ CONFERENCE/ TRAINING ATTEND

1. Chemoport care and insertion of port needle
2. Picc line care and needle insertion

Awards and prize

- Nil

Key skills and competencie

- Able to work responsibly and under own initiative.
- Ability to organize and priorities work.
- Able to assess the Physical & Psychological associated problem.
- experience in the field of Medical and surgical nursing
- Sound knowledge of handling and working of the high-tech equipment's and medication.
- Very gently and calm with the patients
- Deep knowledge of federal, State & local laws regarding patient care and Treatment.
- Excellent organizational management and interpersonal skills.
- Good communication skills both verbally and written.
- Acting as a role model for the newly qualified nurse.
- Emotionally stable and handle stress.
- Strong ability to deal with the patients queries & problems

Personal Profile

Name : Sethulekshmi S.R
Date of birth : 21/06/1995
Gender : Female
Marital status : Unmarried
Religion/caste : Hindhu,Ezhava
Nationality : Indian
Languages : English,Malayalam,Hindi,Kannada

Personal Interests : Painting, Drawing, Gardening
Passport no : T8883713
Date of issue : 12/09/2019
Place of issue : COCHIN
Date of expiry : 11/09/2029

Employment References

List employment references:

Company : Apollo Hospitals Bangalore
Name : M r s Mary Jose
JobTitle : Nursing Director
Contactdetails: maryj@apollohospitals.com

Declaration

I hereby declare that this Curriculum Vitae is true and correct.

DATE:07/10/2023

LOCATION : Memury

SETHULEKSHMI S.R