



Subin M S

Myliankal House Yendayar - P. O Vallakadu Kottayam
(Dist) Kerala Pin:686514
8086390091 | subinmyes@gmail.com

Objective

An experienced accounting expert seeking a challenging role with a rapidly growing organisation. Bringing my skills and years of experience to assist the company with accounting operations and procedures.

Personal Details

- Date of Birth : 02/04/1995
- Marital Status : Single
- Nationality : Indian
- Gender : Male
- Phone No: : 6282966608

Education

- **Mg University** 2015
B. Com (Computer Application)
62%
- **Santhom Institute** 2012
Microsoft Certified System Engineer
Passed
- **G Tech Computer Education** 2016
Diploma In Financial Accounting
Passed
- **DDUJKY project Central Government** 2017
ITES Customer Relation Executive Non Voice from Quess corp
Passed
- **The Institute of Cost Accountants of India**
CMA- Pursuing

Experience

- **Bhima Jewels Corporate Office** 2019 April 16th - 2023 July 30th
Accounts Executive

Bill Accounting, Payment, Balance Sheet Preparation, Asset Valuation, Petty Cash, Creditors Books of Accounts maintaining, Bank Reconciliation Statement Preparation, GST- TDS report preparation monthly, MIS preparations.

- **PMPC**
Accounts Officer

2018 March 14 - 2019 April 10th

Daily Books of Accounts keeping, Payment, Client Dealing, Ledger, Journal Entries, Bank reconciliation, Interbranch Reconciliation.

- **IFTHAAR Hotel**
Accountant

2016 March 10th - 2018 Feb 26th

Daily Books of Accounts keeping, Payment, Client Dealing, Ledger, Journal Entries, Bank reconciliation, GST - TDS preparation.

Skills

- Tally • ERP • MS Office, DBMS • Data analysis and Data validation

Interests

- Cricket
- Movies
- Travel
- Mobiles

Languages

- Malayalam English Hindi Tamil
- Read: Malayalam, English, Hindi
- Write: Malayalam, English, Hindi
- Talk: Malayalam, English, Hindi, Tamil

Hobbies

- Watching movies
- Cricket
- Listening Music

Reference

- **Sreeram P B(C.A) - Bhima Jewels Pvt Ltd**
Deputy Manager Accounts
Sreeram.pb@bhima.com
9037947877



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