



Rinson Varghese

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680732

PERSONAL DETAILS

FATHER'S NAME : VARGHESE A

GENDER : MALE

MARITAL STATUS : UNMARRIED

NATIONALITY : INDIAN

DATE OF BIRTH : 25/07/2001

RELIGION : CHRISTIANITY

PAN CARD NO : EWIPA0682N

CAREER OBJECTIVE

As a health-care aspirant in dynamic health care settings. Adept at scheduling and coordinating patient treatments, collecting information for patient visits, and helping physicians deliver effective patient care. Proficient in data entry and documenting patient medical history, lab and X- ray results, and recording consultations with health care professionals, patients, and family members.

EXPERIENCE

• Dream palace resort

Customer relation officer
2020-2023

As a customer relation officer I built and maintained profitable relationships with key customers. I was able to resolve customer complaints quickly and efficiently. Successfully turned the management as one of the finest resorts in the area.

- Led the development of new techniques and technologies in customer service handling.
- Developed and implemented a mentorship program for trainee.

EDUCATION



Medical scribing

Transorze solutions, kochi
2023



Bachelors of commerce

Carmelgiri, College of Arts and Social science
Mahatma Gandhi university;Kottayam
2019-2022



Higher secondary education

Co-opertaive school Admaly
2017-2019

SKILLS

SOFT SKILLS

- Self confidence
- Honesty
- Time management
- Punctualiaty

HARD SKILLS

- Typing
- Communication skills
- Clinical expertising
- Anatomical Knowledge

LANGUAGE

- Malayalam  (NATIVE)
- English  (PROFICIENT)
- Hindi  (ADVANCED)
- Tamil 
- Marathi 

DECLARATION

I solemnly declare that the information in this resume is true to the best of my knowledge and belief.



PLACE: THRISSUR

Rinson varghese