

MARY MERFI K J

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CAREER OBJECTIVE

“Aim to be associated with progressive and growth oriented organization that gives scope to apply my talent and skill with hard work and determination and to be part of the team that dynamically works towards the growth of the organization”.

ACADEMIC QUALIFICATION

Qualification	University /Board	Percentage/Grade	Year of Passing
M.Sc.(Mathematics)	MG UNIVERSITY	Waiting for Results	
B.Sc.(Mathematics)	MG UNIVERSITY	B+	2020
Plus Two	Kerala state board of examination	71%	2017
S.S.L.C	Kerala state board of examination	98%	2015

TECHNOLOGY SUMMERY

- Tally ERP9
- Tally Prime with GST
- Ms Word
- Ms Excel

EXPERIENCE

- Front office staff | Vidya institute ,Kandakkadavu (6 Months)

KEY SKILLS

- Positive attitude
- Communication skill in English and Malayalam
- Adaptive according to situations
- Sincerity ,Dedication and Hard working

LANGUAGES KNOWN

	READ	WRITE	SPEAK
ENGLISH	✓	✓	✓
MALAYALAM	✓	✓	✓

PERSONAL PROFILE

Date of birth :24th May 2000

Sex :Female

Nationality :Indian

Mother Tongue :Malayalam

DECLARATION

I here declare that the information given herewith is correct of the extent of my knowledge

Place: Cochin

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