




Anciya Muhammed

CONTACT

 Kakkanad
 9037298919
 anciyamuhammed987@gmail.com

PERSONAL DETAILS

Date of Birth : 23/04/2000

SKILLS

Tally and gst



Ms office



Data entry



LANGUAGES

English

Malayalam

Hindi

INTERESTS

Reading

Travelling

OBJECTIVE

Seeking a challenging position in a reputed organization where I can learn new skills, expand my knowledge, and leverage my learnings.

EDUCATION

Bachelor of business administration

Plustwo

St.marys higher secondary school

87%

Matriculation

Jama ath residential public school

78%

CERTIFICATIONS

Professional diploma in computerised financial accounting

Certification in word processing and data entry

INTERNSHIP

One month internship at traco cables Ltd ,irumpanam

PROJECTS

Minor project

Study about tata motors company

Management project

Study about employee training and development at traco cables

REFERENCE

Sushan p.k -

94471 86986