

ANJANA B

Valappil House Paravoor Punnapra North P O Alappuzha Pin: 688014

8590798740 | anjanamanu1994@gmail.com

LANGUAGES

Malayalam

English

Tamil

SKILLS

Self Motivation

Quick Learner

Punctual

Hard Worker

Problem Solving Skill

Communication Skill

OBJECTIVE

To enhance my professional skills, capabilities and knowledge in an organization which recognizes the value of hard work and trusts me with responsibilities and challenges.

EDUCATION

International School Of Skill Development 2023

Certification Course In Hospital Administration TUV-SUD

IT Kerala Womens College Alappuzha 2015

Certificate In Multilingual Office Automation Of C-DAC, GIST

Kerala University 2014

B.com (Cooperation)

Aravukad Higher Secondary School Alappuzha 2011

Plus Two (Commerce)

Government High School Paravoor Alappuzha 2009

SSLC

COMPUTER SKILL

MS Word, PowerPoint, Excell, Photoshop

ADDITIONAL INFORMATION

Date Of Birth : 19/05/1994

Nationality : Indian

DECLARATION

I Anjana hereby declare that the information contains here is true and correct to the best of my knowledge and belief

