

OBJECTIVE

To enhance my professional skills, capabilities and knowledge in an organization which recognizes the value of hard work and trusts me with responsibilities and challenges.

EDUCATION

ICMAI

CMA

Pursuing

MG University Kottayam

2021-2023

MASTER OF COMMERCE AND MANAGEMENT

Result waiting

MG University Kottayam

2017-2020

BCOM WITH COMPUTER APPLICATION

75.5%

Kerala board of higher secondary education

2017

PLUS TWO

86%

Kerala board of examination

2015

SSLC

85%

INTERNSHIP

THE TOTAL ACCOUNTING SOLUTIONS ERNAKULAM

GST Accounting and Taxation

CERTIFICATE COURSE

ICMAI SKILL TRAINING

✓Cambridge University Press Soft Skills & Employability Skills Training

✓Microsoft Office Intermediate Program

(Word/Excel/PowerPoint)



ASHMY SHAJU

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KEY SKILLS

Good verbal and written communication skills.

Excellent teaming and interpersonal skills.

Flexible and Adaptable

Basic knowledge in Tally Prime, Tally ERP 9.0, Microsoft office

Good in basic use of computer and internet

Basic knowledge in GST

LANGUAGES

Malayalam - Read, write, speak

English - Read, Write, speak

PERSONAL DETAILS

Date of Birth : 06/10/1999

Marital Status : Single

Nationality : Indian

Gender : Female