

Gopika Santhosh

Mullayil House Puttumanoor Puthencruz po Ernakulam 682308

+918593965414 | gopikasanthosh5414@gmail.com

Objective

Seeking for a job in a reputed company that will challenge me and allow me to use my education, skills succeed in an environment of growth and excellence and earn a job which provide me job satisfaction and self development and help me achieve personal as well as organisational goals.

Experience

- **City Hospital Pvt Ltd** Receptionist -
- **Mbrace Dental Clinic, Thrippunithura** Receptionist -

Education

- SSLC 2014
- Plus Two 2016
- **MG University** BBA - Degree 2019

Skills

- Good in written and verbal communication skills
- Leadership
- Flexible
- Organized and detail oriented
- Time management
- Team work

Projects

- **Workers participation in management**
AVT Natural Products Ltd, Aluva, December 2018

Interests

- Listening Music
- Reading
- Writing

Personal Details

- Date of Birth : 08/07/1998
- Marital Status : Married
- Nationality : Indian
- Driving Licence : Two Wheeler

Technical Skills

- Tally
- MS Office