



## **ATHIL JOY**

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### **CAREER OBJECTIVE**

Applying for an opportunity as a company employee with the aim of utilizing effective communication and organizational skills while proving quality service to the clients.

### **EDUCATIONAL QUALIFICATION**

#### **Medical Coding and Billing**

Cigma Medical Coding Academy, Kochi

Jan 2023

#### **Bachelor**

BCA - Kerala University

2019-2022

#### **12<sup>th</sup>**

ST. Francis Assisi HSS - Board of HSE Kerala

2017-2019

#### **10<sup>th</sup>**

Holy Family HSS - Education board of Kerala

2016-2017

### **Strengths**

\*patience & conflict resolution

\*Good communication & time management

\*Leadership

\*Complex problem solving (Negotiation & decision making)

### **Skills**

Ability to work independently and in a team environment as a company employee

### **Languages**

English, Malayalam,

### **DECLARATION**

I hereby declare that the above information is correct and true to the best of my knowledge and belief.

Athil Joy

A handwritten signature in black ink, appearing to read 'Athil Joy'.

25/05/2023

Cherthala