

**ASHIKA K**

ashikaofficial987@gmail.com

+91 7736205764

DOB : 07/10/200

HEAVEN GARDEN, NR. CHARAPPURAM TEMPLE, THAZHECHOVVA , KANNUR



## EXPERIENCE

- ASTER MOTHER HOSPITAL  
OPERATIONS (6 MONTHS)

## CAREER OBJECTIVE

To excel in any field and to work for an organization where my skill, creativity and knowledge can be very well utilized. Aim to learn and gain practical knowledge that can be further utilized for achieving the organization's goal. Seeking a challenge position to use my attentive and good analytical skills.

## EDUCATION

- KADAMBUR HIGHER SECONDARY SCHOOL  
SSLC
- CHOVVA HIGHER SECONDARY SCHOOL  
PLUS TWO
- KANNUR UNIVERSITY  
B A ENGLISH
- GTEC  
DIPLOMA IN ACCOUNTANCY
- INSTITUTION OF INDUSTRIAL RESEARCH & DEVELOPMENT CONFEDERATION (IIRDC)  
PG DIPLOMA IN HOSPITAL ADMINISTRATION & HEALTHCARE MANAGEMENT

## PERSONAL STRATEGIES

- Think positive
- Patient and loyal in all dealings
- A good team player
- Self confident , curious to learn new things

## KEY COMPETENCIES

- Communication skills
- Computer skill
- Administration skills
- Team work

## INTERESTING FIELDS

- Office Administration

## LANGUAGES

- English (write, speak, read)
- Malayalam (write, speak, read)
- Hindi (write, speak, read)

## PERSONAL INTEREST

- Travelling
- Dance

## DECLARATION

I here by declare that the information provided above is true to the best of my knowledge