

MEGHA MANOJ

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7592025691

Melathinal House Edanad po Pala Kottayam
District Kerala



EXPERIENCE

05/07/2021 -
30/09/2021

Family Health Center Mutholy, Kottayam

Jr. Health Inspector

Worked as Jr. Health Inspector on contract basis, under covid Brigade of National Health Mission.

EDUCATIONAL QUALIFICATIONS

January 27 -
May 22, 2023

TUV SUD Certified, International School Of Skill Development

Certificate Program in Hospital Administration

2017 - 2020

Al Azhar College Of Arts and Science, Thodupuzha, MG University

Bachelor Of Business Administration

C Grade

2014 - 2016

Indira Gandhi College , Nellikuzhi, kothamangalam

Diploma in Health Inspector (DHI)

First Class

2012 - 2014

Vendematharam VHSS, velliyanoor, Kottayam

Higher Secondary Education (MLT Science)

63%

2012

St.Mary's Girls Higher Secondary School, Pala

High School Education (SSLC)

66%

SKILLS

- Basic knowledge of computer
- Communication
- Active listening
- Problem solving

PROJECTS

- **BBA minor project**
Comparative study on purchasing procedure of textiles in thodupuzha.
- **BBA major project**
A study on employee absenteeism in jkj industry, muvattupuzha.
- **Diploma project**
A study on communicable diseases.

ACHIEVEMENTS & AWARDS

- One month of field training in the area of general hospital, Muvattupuzha.
- One month of field training under the area of community health center, pandappilly
- Certificate - participated in the preliminary round of All kerala Best Manager contest conducted at global Institute of integral management studies.
- Certificate - participate in the industrial exposure training in plant GDK industries.

LANGUAGES

- Malayalam (L,S,W,R)
- English (L,S,W,R)
- Tamil (L,S)