






Jisha Mathew

 +91-9633168270

 Mukaluvila Thekkethil,
Arukalical West, Vayala P.O
Parakode, Pathanamthitta (dist)
Kerala, PIN 691554

 jishamathew08011992@gmail.com

CAREER OBJECTIVE

To secured challenging position in a reputable organization to expand my learning's, knowledge, and skill.

SKILLS AND ABILITIES

- Excellent communication and interpersonal skills
- Extensive experience in customer relations
- Exceptional management and mentoring abilities
- Resilience, Multi-tasking

LANGUAGE

- Malayalam
- English
- Tamil

EXPERIENCE

- **BRANCH EXECUTIVE**
Kosammattam finance ltd Adoor
20.09.2021 to 31.12.2022
- **FRONT OFFICE INCHARGE**
Mount Zion Medical College Hospital ,Chayalode
27.09.2017 to 31.03.2021
- **OFFICE STAFF**
Holy cross Hospital, Adoor
01.04.2016 to 30.09.2016
- **OFFICE STAFF**
Emson Himat, Ezhamkulam
01.10.2015 to 28.02. 2016

EDUCATION

- Certificate in Hospital Administration:TUV-SUD Certified
2023 July
International School Of Skill Developmet,Kochi
- Bsc Computer Science \ Graduated in 2013
Marthoma College Of Science and Technology,
Ayoor