

ATHIRA.A



Contact

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918590185108

Charuvilaveedu Kannayamkode
Kilimanoor.P.O Thiruvananthapuram

Personal Details

Date of Birth : 27/08/2001

Marital Status : Single

Nationality : Indian

Religion : Hindu

Gender : Female

Skills

Verbal and written communication skills. Typing skills. Time managing. Decision making.

Languages

English (excellent) Malayalam (excellent) Hindi (excellent)

OBJECTIVE

In order to enhance my skills, I'm looking for more responsibilities and better career growth opportunities.

EDUCATION

University of Kerala, N.S.S College Nilamel Kollam 2022
Bachelor of arts English language and literature
CCPA : 6.908

Central Board of Secondary Education, JNV Chettachal Vithura Thiruvananthapuram 2019
All India Senior school Certificate examination
77.4

Central Board of Secondary Education, JNV Chettachal Vithura Thiruvananthapuram 2017
Secondary School Examination
CGPA :9.0

ADDITIONAL QUALIFICATIONS

Diploma in Medical Records Assistant (DDU-GKY)

EXPERIENCE

General Hospital Neyyattinkara 24/08/2021
Medical Records Assistant & I C D Coder -
Performed ICD coding and Indexing. 29/07/2022
Done scribing for doctors.
Deficiency checking.

Government Women and Children's hospital Thycaud 01/08/2021
Medical Records Assistant & ICD coder -
Conducted medical board. 07/08/2022
Generated birth and death corrections.

District Model Hospital Peroorkada 08/08/2021
Medical Records Assistant & ICD coder -
Filing and retrieval of case records, medico-legal cases. 14/08/2022
e-Health managing.

DECLARATION

The information stated above is true to the best of my knowledge and belief.