



GIFI GEORGE

CAREER OBJECTIVE

To achieve a high level position of hospital administration in your progressive work environment that permits me to develop my experience as hospital administrator. A job where my extensive experience and other skills will have valuable application in administration procedures of hospital.

WORK EXPERIENCE

GUEST RELATIONS EXECUTIVE

Giridhar Eye Institute Pvt Ltd | 01-11-2021 - PRESENT

- Managing and coordinating reception
- Outpatient registration and billing
- Inpatient admission and surgery billing (both regular and insurance patients)
- Giving patient medical reports such as Case summary, Medical certificate by fetching details from the consultants
- Schedule appointments by giving accurate information
- Floor management and patient care

MAGENTO DEVELOPER

Dominion Financial Technologies and Consulting Services Pvt Ltd | 05-01-2020 - 31-10-2021

- Conducted initial meetings with clients on website design and development, planning, and implementation
- Create functional and technical application documents
- Oversee all tests conducted on websites prior to client turnover.

DECLARATION

I hereby declare that the above particulars of facts and information stated are true, correct and complete to the best of my belief and knowledge.

DATE :
PLACE : Emakulam

GIFI GEORGE

CONTACT ME AT

📍 Thadathil (H), Paduvapuram P O,
Karukutty, Angamaly, 683576

✉ gifigeorge1995@gmail.com

🌐 @gifi1995george

☎ +919495434484, +916282647851

SKILLS SUMMARY

Patient Management	██████████
Patient Care	██████████
Creativity	██████████
Problem Solving	██████████
Customer Service	██████████
Adaptability	██████████

EDUCATIONAL HISTORY

📖 B-TECH Computer Science and Engineering | MG UNIVERSITY
2014 - 2018

📖 Certificate course in Hospital administration | ISSD KOCHI
MAY - AUGUST 2021.

📖 TUVSUD Certification from Germany.