



# MERIN KURIAKOSE

## My Contact

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✉ merink1996@gmail.com

☎ 8848155916

📍 Muvattupuzha, Ernakulam

## Skills

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- Transaction processing.
- A good team player with demonstrated ability to learn quickly and apply the same effectively.
- Proficient in Verbal and Written communication.
- Independent, self-motivated and ambitious with strong desire to succeed

## Education Background

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- Indira Gandhi College, Nellikuzhi  
Master of Arts, M.Com Finance & Taxation  
Completed in 2017
- Yeldo Mar Baselios College, Kothamangalam  
Bachelor of Arts, Finance & Taxation  
Completed in 2021

## About Me

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I have 1 year of experience working as dismissal coordinator in Centene Grievance & Appeals. I interact well with others. I am a very caring and hardworking; with excellent interpersonal communication, customer service and office support skills. Moderate Internet Skills, Medical and Insurance Terminology. I am very organized and always willing to take on new challenges.

## Professional Experience

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### Transaction Processing Associate II 01/2022- Current, Conduent-Kochi

#### Medicare Appeals & Grievance Coordinator

- Researched, investigated and resolved administrative member complaints and appeals.
- Generated complaint, appeal and provider dispute acknowledgement and resolution letters and medical records requests.
- Enhanced working relationships by participating in team-building activities.
- Met schedule using excellent planning and coordination skills.

## Certifications

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- CERTIFICATE OF PROFESSIONAL DIPLOMA IN INDIAN AND FOREIGN ACCOUNTING.
- AWARDED CERTIFICATE OF ACHIEVEMENT FOR THE SUCCESSFUL COMPLETION OF FUNDAMENTALS OF DIGITAL MARKETING .
- CERTIFICATE FOR COMPLETION OF DIFA .
- GST RETURN FILING UNDER GST LAW .