

# Arunprakash N.P

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arunkuttuprakash@gmail.com



To become associated with a firm in which I may work to my highest potential to fulfil the organization objectives in addition to secure a stable and progressive career path.

## Career Objective

To gain experience in the field of accounting and also utilize my skills, in order to increase productivity of organization and individual growth.

## Skills and Achievements

- Thorough knowledge of Accounting.
- Strong analytical, problem solving, organizational ability
- Written and communication skills
- Ability to deal with people diplomatically,
- Willingness to learn

## Education & Qualifications

2007  
Certificate) **S.S.L.C, HS Koothattukulam** (Secondary School Leaving

Reg. No: - 261564(State Syllabus)

2009 **Higher Secondary Education (Board of Higher Secondary Examination.)**  
Commerce, Reg. No: - 5134493

2012 **B.com 1<sup>st</sup> Class (Co-Operative College Thodupuzha)**  
Reg. No: - 2060439

## Certificates

- ❖ **Computer Fundamentals, Windows and Tally**
- ❖ **Diploma in Computerised Financial Accounting (DCFA)**
- ❖ **ISO 13845:2016 Awareness and Internal Auditor Training (SGS Academy Saudi Arabia)**

## **Computer Skills:**

**Tools** : Visual Basic 6

**Packages** : MS Office, Tally ERP.9, Peachtree, Chess ERP, SAP

**Others** : HTML

**Operating Systems:** Windows 9x/2000/2003/2008/7/8/10

## **Work Experience:**

### **WORK EXPERIENCE IN INDIA**

One- and Half year experience as a customer support engineer in Soft technologies THODUPUZHA (2012 April-2013 November)

Two years' experience as a Data Entry Operator in Thodupuzha Town service Co. operative Bank from 01-01-2014 to 31-12-2015

### **WORK EXPERIENCE IN ABROAD**

As a Data Entry Clerk /Production Secretary in Unicharm Gulf Hygienic Industries Ltd. Located in Saudi Arabia (Riyadh) from the Date of 19-01-2016 still continue.

## **Interests:**

- Reading Books.
- Gardening.
- Listen Music.
- Driving
- Traveling
- Photography

 **Personal Details:**

Date of Birth            10 July 1991  
Gender                    Male  
Marital Status          Married  
Religion                 Hindu, Ezhava  
Father Name            N.T Prakash  
Mother Name            Sobhana V.K

 **Passport Details:**

Passport No.            :        W2258755  
Date of issue            :        15/07/2022  
Date of expiry           :        14/07/2032

 **Declaration:**

I do here by declare that the above furnished information is true to the best of my knowledge and Belief.

**Place: Koothattukulam**

**Date:**