



JEENA GEORGE




ACCOUNTS EXECUTIVE

CONTACT

 +917306661761

 georgejeena111@gmail.com

 Charuvila
veedu, Nallila P O
Kollam, Kerala

LANGUAGES

English - Tamil - Malayalam

COMPUTER SKILLS

- M S Word • M S Excel
- M S Power Point • M S Office

Experienced Accountant Executive with a strong background in insurance operations, backed by 2 years of hands-on expertise. Recognized for quick adaptability and a track record of effectively resolving complex financial challenges. Committed to maintaining the highest standards of accuracy and dedication. Seeking a rewarding role in a dynamic organization where I can apply my skills to streamline financial processes and contribute to long-term growth.

WORK EXPERIENCE

Accounts Executive

Jacob Associates-Tax & Finance
Consultants

15 days Internship

Accounts Executive

Christ educationtrust

1 Yrs. Experience

Insurance Executive

Meditrina Hospital Kollam

January 2021 to March 2022

Insurance Executive

Caritas Hospital Kottayam

Present

EDUCATION

CERTIFIED MANAGEMENT ACCOUNTING (CMA USA)

Logicschool Of Management

M.Com - 2021

Annamalai University

B.Com - 2018

Kerala University

Advanced Certifications training

- Certified in Additional Skill Acquisition Programme (ASAP)
- Certification in TALLY.ERP 9

CORE STRENGTHS

- Optimistic • Team Spirited
- Can Work under any pressure situations.
- Ability to work as individual and as well as ingroup
- Excellent Communication Skill