JOBY JOSEPH

MBA GRADUATE



Email: jobylebrart999@gmail.com **Phone:** +91 9746999315 **Location:** Alappuzha, Kerala, India

CAREER ABRIGEMENT

To become associated with a company where I can utilize my skills and gain further experience while enhancing the company's productivity and reputation. To do job in an organization where I can be a member of a team and put my knowledge to test. My aim is personal fulfillment along with accomplishing the objectives of the organization.

KEY SKILLS

| Energetic | Leadership | Presentation & Professional Speaking | | | |
|---------------------------------|-------------------|--------------------------------------|----|------------------------|--|
| Decision Making | Forwa | Forward thinking | | Excellent communicator | |
| Negotiations | Critical thinking | Passiona | te | Optimistic | |
| Excellent problem-solving skill | | | | | |

EMPLOYMENT CHRONICLE

Indian Travel Hub [ITH]

Jul 2015 - Jul 2016 (1 Year)

District Tourism Promotion Council Alappuzha [DTPC], Under Gov. Of Kerala Tourism on contract base

Jul 2016 - Sep 2019 (3 Year)

Silver Storm Water Theme Park, Athirapilly

29th October2021-9th May 2022

TOUR OPERATOR

- Customer Relation Management
- Deciding how many holidays to sell each season and the resorts/countries to use
- Visiting resorts to ascertain accommodation quality and suitability
- Liaising with coach operators, airlines, hoteliers and resort reps
- Agreeing service levels, contracts and costs
- Confirming customer names with airlines/hotels
- Collecting, evaluating and responding (as appropriate) to customer feedback
- Using market research information to guide decisions

ASSISTANT INFORMATION OFFICER

- Customer Relation Management
- Provide information to Tourists from different part of the world on District & State Tourism and make the arrangements for accommodation.
- Assist VIP guests and Govt. officials during their visits in connection with tourism occasions
- Keeping up to date with the accommodation, places to visit, activities and events in the area.
- Preparing mail shots and posting out information.

Asst. FRONT OFFICE MANAGER

- Guest Handling
- Provide information about the park and Rides
- Manage customer complaints
- Manage and arrange GREs on their Work.

ACADEMIC CREDENTIALS

KERALA UNIVERSITY

 Kerala Institute of Tourism and Travel Studies [KITTS], Trivandrum

KERALA UNIVERSITY

 Naipunnya School of Management, Cherthala

BOARD OF HIGHER SECONDARY EXAMINATIONS, KERALA

St.Fransis H.S.S, Arthunkal

BOARD OF PUBLIC EXAMINATIONS, KERALA

• St.Fransis H.S.S, Arthunkal

MBA(TRAVEL &TOURISM)

- 2015
- 60%

B.A (COMMUNICATIVE ENGLISH)

- 2012
- 55%

PLUS TWO (SCIENCE)

- 2008
- 62%

SSLC

- 2006
- 64%

ACHIVEMENTS

- Got an opportunity to work with the hospitality department for the 18th International Film Festival of Kerala 2013, held in Thiruvananthapuram.
- Liaison officer on 35th National Games 2015 Kerala .
- Member in All Kerala Photographer's Association.

PERSONAL STRENGTH

- Excellent interpersonal and analytical skills
- Excellent communication skills
- Interested to take new challenges
- Reliable and trustworthy
- Excellent management skills with ability to delegate and supervise
- Energetic and well physical condition
- High zone of tolerance and hardworking
- Excellent team worker

AREA OFINTEREST

- Customer Relation Management
- Tour Operation
- Travelling
- Hospitality
- Photography

PERSONAL DOSSIER

Date of Birth : 18.04.1991

Age :32
Gender : Male
Father's name : JOSEPH P.H
Mother tongue : Malayalam
Nationality : Indian

Marital Status : Single

Language : English, Malayalam, Tamil Permanent address : Pallickathyial House,

> Arthunkal P.O, Cherthala, Alappuzha, Kerala, Pin-688530

DECLARATION

I do hereby declare that the particulars of information and facts stated here in above are true, correct and complete to the best of my knowledge and belief.

Place: Alappuzha JOBY JOSEPH