

CHRISTEENA MARIA BABU



Chembithara House Pakkil P.O Kottayam


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Christeena Maria Babu 

I am an enthusiastic, self-motivated, reliable, responsible and hard working person. I am a Mature team worker and adaptable to all challenging situations. I am able to work well both in a Team environment as well as using own initiative. I am able to work well under pressure and Adhere to strict deadlines.

EXPERIENCE

 **HR RECRUTER (EXECUTIVE SOURCING) INNOVSOURCE SERVICE PVT LTD (JULY 10/07/2023-AUGUST 10/08/2023)**

Worked as an HR Recruiter in INNOVSOURCE, Hiring for blue collar and white collar jobs.

Arranging lineups for Respective clients.

 **HR INTERN AT SH MEDICAL CENTRE KOTTAYAM (JUNE 2023-JULY 2023)**

Worked as a reliable and dedicated team member in the HR department and assisted Hr manager in day-to day activities in the hospital.

✚ HR TRAINEE AT RELIANCE JIO INFOCOMM LTD, EDAPALLY ERNAKULAM
(04/04 2023-25/05/2023)

Worked as an HR Trainee at Reliance Jio Infocomm Hiring, on boarding and assist the recruitment activities in the organization. Making database, and training the newly hired interns.

EDUCATION

✚ MA- HRM Nirmala College, Muvattupuzha (NOVEMBER 2021 – MAY 2023)

Pursuing Masters in Human Resource Management in Nirmala College Muvattupuzha affiliated With NAAC A++ accreditation under Mahatma Gandhi University, Kottayam.

✚ B COM BISHOP SPEECHLY COLLEGE PALLOM (JUNE 2018-MAY 2021)

Graduated Bachelor of Commerce BISHOP SPEECHLY COLLEGE PALLOM


LANGUAGES

- ✚ English – Proficient
- ✚ Malayalam- Native speaker
- ✚ Tamil- Understand

STRENGTH

- ✚ Fast Learner
- ✚ Leadership and Management Skills
- ✚ Good Communication Skills
- ✚ Effective Time Management
- ✚ Critical Thinking and Problem-Solving

SKILLS

 Recruitment

 Microsoft Excel

 Microsoft PowerPoint

 Training and Development

 Advertisement