



ATHIRA RAMESH

Nationality: Indian **Date of birth:** 01/05/1998 **Gender:** Female

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Home: D/O RAMESH PK POOLAKKAL HOUSE MEPPADY POST TAZHE ARAPETTA
WAYANAD, KERALA PIN-.673577, 673577 MEPPADY (India)

ABOUT ME

Currently working as Insurance Executive at 700 bedded NABH accredited hospital. and i have 3 year experience in the industry.

WORK EXPERIENCE

Insurance Executive

DM WIMS [01/11/2019 – Current]

City: Wayanad

Country: India

Currently working as Insurance Executive at 700 bedded NABH accredited hospital.

Duties :

IP and OP billing

Discharge

IP Bill updation

Insurance Claim updation (Preauth , Discharge etc..)

EDUCATION AND TRAINING

BCA Computer application

BHARATHIAR UNIVERSITY ARTS & SCIENCE COLLEGE, GUDALUR [01/06/2015 – 01/05/2018]

Address: (India)

LANGUAGE SKILLS

Mother tongue(s): **Malayalam**

Other language(s):

English

LISTENING C1 READING C2 WRITING C1

SPOKEN PRODUCTION C1 SPOKEN INTERACTION C1

DIGITAL SKILLS

MS OFFICE / Tally

HOBBIES AND INTERESTS

Travelling

Listening music

I want to thank you very much for taking my resume and offering to pass it on to the appropriate person in your company. I really appreciate your time and efforts on my behalf. I'm excited about the possibility of working for your company. Thank you for taking the time to review my application

Place : Meppadi