



# NIPIN K X

📍 Ernakulam, India 682006

☎ 9061101240

✉ Nipinkx1993@gmail.com

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## SUMMARY

Detailed oriented professional with ability to manage multiple competing priorities. Proactive person having experience in Internal auditing, Statutory auditing and Accounts with strong organizational skills and performs well with a variety of disciplines while remaining effective with demanding workloads

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## EXPERIENCE

**SENIOR INTERNAL AUDITOR**, 09/2019 - Current

**Indel Auto Motive Pvt Ltd**, Ernakulam, india

- Conducting Internal Audit as per the program given from the department
- Systematically reviewed documents and assembled financial statements
- Conducted operational and Financial analysis to ensure no revenue loss incurred to organization
- Assurance to Internal Controls and company policies are followed properly
- Prepared reports highlighting operational issues for dissemination across the organization
- Completed detailed reviews of accounts and bookkeeping records to verify compliance with standards
- Followed annual internal audit plan, managing own workload efficiently to deliver audits on time and to high standards.
- Assisted in developing test methodologies that comprehensively evaluate adequacy of controls.

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**ACCOUNTS EXECUTIVE**, 11/2015 - 08/2019

**Muthoot Vehicle and Asset Finance LTD**, Ernakulam, India

- Finalization of Clients Accounts
- Day to day Accounting Transaction
- TDS Working And Return Filing
- Fund Management & Loan Disbursement
- 15GH Working And Return Filing
- GST Return Working Preparation
- Reconciliation of Bank account and inter Branch transaction
- MIS Preparation For Payable and Receivables
- General Ledger ,Journal Entry ,Account Maintenance

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**SKILLS**

- Cash flow analysis
- Financial planning
- Account reconciliation processes
- Microsoft Excel
- Team supervision
- Hardworking
- Multilingual

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**EDUCATION**

**Sacred Heart Higher Secondary School** , Ernakulam, KL  
**SSLC: SSLC**

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**Don Bosco**, Thoppumpady, 2012  
**PLUS TWO**

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**St Joseph College**, Thoppumpady, 2015  
**Bcom**

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**CORE QUALIFICATIONS**

- TDS Remittanc
- Proficient in MS Excel, Word
- TDS 24 Q,26 Q & 27 Q Filing 15G/H Filing And Return
- Gst Filing
- Executive support
- Brand auditing
- Inventory auditing

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**CERTIFICATIONS**

- GST Retuns

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**ADDITIONAL INFORMATION**

- Single
- Christian