

CURRICULUM VITAE

RITHIN KRISHNA O.S.



Personal Data

Date of Birth : 12/07/1991
Sex : Male
Nationality : Indian
Marital Status : Single

Address

Ollukkaran House,
Mythri Nagar,
P.O. Kodakara,
Thrissur, Kerala, India.

Contact No

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9745040429

E-Mail

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Relevant Skills

- Documentation
- Ability to lead management team
- ability to solve critical problems
- Ability to create and maintain helpful in
- Hospital area.
- Quality Customer Service
- HR Related works (Epfo & Esic)

Objective

To achieve a leading position in the Health Care Administration Company for which in-depth background, knowledge and experience of several years will have a valuable implementation.

Personal Profile

Date of Birth : 12/07/1991
Father's Name : Sudhakaran O.P.
Marital Status : Single
Gender : Male
Nationality : Indian
Mother Tongue : Malayalam
Religion : Hindu
Caste : SC

Education

- ◆ *Diploma in Hospital Management* - 2022
Avodha Institute, Carnival Infopark, Kakkanad
- ◆ *Professional Diploma in Computerised Financial Accounting* - 2022 (6 months)
Cyber Prism, Irinjalakuda
- ◆ *Diploma in Polymer Technology (3 year)*
2009 - 2011 Govt. Polytechnic College, Koratty
- ◆ *CIPET on Plastic Product Design and Development*
- 16/01/2017 to 15/07/2017.
- ◆ *Central Institute of Plastics Engineering & Technology (CBPST), KOCHI*
- ◆ *Plus Two* - 2009
Govt. H.S.S. Kodakara
- ◆ *SSLC* (Board of Public Examination, Kerala - 2007
Govt. National Boys H.S., Kodakara.

Working Experience

- ◆ *Guardian Multi Speciality Hospital, Kaipamangalam, Moonnupeedika, Thrissur*
Public Relation Officer (PRM) &

Passport Details

Passport No. :
N0733010
Place of issue : Cochin
Date of issue : 08/07/2015
Date of expiry : 07/07/2025

Languages Known

- ♥ English
- ♥ Hindi
- ♥ Malayalam

Personal Skills

- ♣ Quick Learning
- ♣ Good Team work
- ♣ Willing to accept Responsibility
- ♣ Excellent Communication & Co-operation skill

Marketing Executive, (2022 to 2023)

♠ **VVR Reclaim Rubber Munderoor, Thrissur**
(2015 to 2016), **Supervisor.**

♠ **Euro Tech Polymers (19/02/14 to 15/09/14)**
(ESTRUEDR OPERATOR, Windsor Machine Ltd
Manufacturing unit of PVC Pipe, Manjeri (Via),
Malapuram Dist., Kerala, India.

Duties :

Estruedr Operating (Windsor Machine 170 kg/h)

Estruedr, Cooling Tank, Traction.

Quality Controller (ISO Certified Lab)

♠ **Common Facility Service Centre** 12/09/2011 to 24/09/2011
Govt. of Kerala, Department of Industries & Commerce
IE Nagar, P.O.Changanacherry - 686 106.

Key Results Area

- ◆ Review and inspect equipment and reports to ensure safety and functionally.
- ◆ Prepare and submit monthly reports detailing financial activities and professional services rendered.
- ◆ Provide training to the juniors and oriented them with hospital rules and regulations.
- ◆ Supervised daily administrative operations monitored expenses and suggest cost-effective alternatives.
- ◆ Performing general construction duties on sites.
- ◆ Managing, designing, developing creating and maintaining construction projects.
- ◆ Assessing potential risks, materials and costs.
- ◆ Provided leadership to the station which involved treatment procedure, inventory and security and required record keeping to maintain compliance with state regulation.

Computer Knowledge

Declaration

I hereby declare that the information furnished above is true to my belief and knowledge.

Place : Kodakara

Date :

RITHIN KRISHNA O.S.

