



# DIVYA K A

KALLAMPARAMBILL HOUSE,  
VARANDARAPPILLY P O,  
ROTTIPADI  
THRISSUR, KERALA  
PIN 680303

Father's Name : Anandan K I  
Dob : 22/02/2001  
Sex : Female  
Marital Status : Unmarried  
Nationality : Indian

## CONTACT

☎ Telephone :  
7592026082

✉ Email :  
divyakanandujju@gmail.com

## COMPUTER SKILLS

M S Office  
Basics Of Computer  
Working Knowledge Of Internet

## LANGUAGE SKILLS

- ENGLISH
- MALAYALAM

## CAREER OBJECTIVE

To Obtain An Entry Level Position In A Progressive Company And Grow Along The Company Which Will Help Me To Explore My Full Potential Skills And Willing To Work As A Key Player

## PROFESSIONAL QUALIFICATION

- **P G Diploma Hospital Management** **2023**  
Minerva Academy Thrissur , Native Skill Development And Training Council

## EDUCATION

- **Stenographer Secretarial Assistant (English)** **2021-2022**  
**Ministry Of Skill Development & Entrepreneurship**  
**Directorate General Of Training**  
Govt ITI Chalakudy
- **Graduation B.A History** **2018-2021**  
**University Of Calicut**  
Paramakkavu Devaswom College Thrissur
- **Plus Two** **2016-2018**  
**Higher Secondary Examination, Kerala**  
CJMAHSS Varandarappilly, Thrissur
- **SSLC** **2015-2016**  
**Kerala Board Of Public Examination**  
CJMAHSS Varandarappilly, Thrissur

## EXPERIENCE

- **6 Month Internship From Dr Moopens Medical College Wayanad**  
16 January 2023 To 20 July 2023
- **10 Days Of The Job Training Of Stenographer Secretarial Assistant From Chalakudy Municipality**  
23 May 2022 To 04 June 2022

## DECLARATION

I hereby declare that the information provided above is true and correct to the best of my knowledge and belief.

DATE :

**DIVYA K A**

PLACE :