DEVIKA.R

HOSPITAL ADMINISTRATION



Career Objective

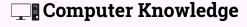
Looking Forward to work in an organization which provides me with ample opportunities to enhance my skills, knowledge and to develop my career along with contributing to the growth of the organisation.



Educational Qualifications

- Diploma in Hospital Administration at Adi Institute of Management Studies (Jain University) 2023
- Bachelor of Commerce Co-operation at Kerala 2016 - 2019l University
- . Diploma in Computerised Financial Management (DCFM) at Infocom (C-DIT) 2021
- Plus Two Commerce at HSS Nedungolam (Kerala State Board) 2016
- S.S.L.C at GHSS Nedungolam (Kerala State Board)

2014



- Knowledge in Software Installation
- Knowledge in Word Processing



Software skills

- SAP
- TALLY
- MS Office Package
- Adobe Photoshop



💄 Personal Info

DOB

12/02/1999

Gender

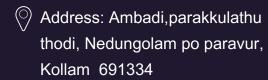
Female

Nationality

Marital Status

Single Indian

Contact Info





(■) devikadevu9383@gmail.com

9746639754

Languages Known

ENGLISH Read-Write-Speak

MALAYALAM

Read-Write-Speak

HINDI

Read-Write-Speak



💮 Key Skills

- Interact with People
- Ability to work under pressure
- · Good listener and creative thinker
- Good communication skill and Presentation skill
- Sincerity in my work
- Decision making
- Ability to adapt to a fast changing work environment

Declaration:

I hereby declare that above furnished information is true and correct to the best of my knowledge.