

CURRICULUM VITAE



SREEHARI J

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Email Id:

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Permanent Address:

Nandanam House,
Valambur P.O,
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Kerala – 679325
India

Personal Data

Date of Birth : 29/04/2000
Father's Name : Jayaraj V
Sex : Male
Nationality : Indian
Religion : Hindu
Marital Status : Single

Skills

Communication
Team work
Creativity
Problem Solving
Willingness to learn
Time Management
Decision Making

Languages known

English, Hindi and Malayalam.

Career Objective

To build a career with a leading organization, which is Professionally managed, and growth oriented, where I can utilize my knowledge, skill and abilities

Work Experience

- **Sales man cum Cashier:** - Amrutha Poly Clinic Angadippuram (1.1.2020 To Present)
- **Accountant:** - Abate Al Salama Eye Hospital Perinthalmanna

Responsibility

- Manage all accounting transactions
- Bank Reconciliation
- Publish Financial Statement
- Ensure timely bank payments
- Purchase Invoicing
- Prepare Budget forecasting
- Cash dealings

Academic Qualification

- **SSLC**
Name of School : THSS Angadippruam, Malappuram
Board : Board of Public Examination Kerala
Year of Pass : March 2015
Percentage of Marks : 68%
- **Plus Two Commerce**
Name of School : THSS Angadippuram, Malappuram
Board : Board of HSE Kerala
Year of Pass : March 2017
Percentage of Marks : 70%
- **B.Com Finance**
Name of College : St.Mary's College Puthanangadi
University : University of Calicut
Year of Pass : March 2020
Percentage of Marks : 62%
- **M.Com Finance**
Name of College : Majlis Arts & Science College Valanchery
University : University of Calicut
Year of Pass : March 2022
Percentage of Marks : First Class

Computer Profundity

- SAP HANA user end experience
- 3 months course in Office Suit, from Kerala Rutronics
- GST Filing from G-Tec Education
(Certificate No: KL10-06-0654)

Declaration

I do hereby declare that the above mentioned details are true and correct to the best of my knowledge, information and belief.

Place : Angadippuram

Date :

SREEHARI J