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Koottapadikkal
House, Chandakunnu
P.O, Mayyanthani, Nilambur,
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About Me

Gender

Male

Birth Date

26/04/1991

Marital Status

Married

Language

English, Malayalam, Tamil, Hindi

Other Info

Achievements

PG Diploma In Medical Records And ICD (..)
National Level Conference
(Conducted National Level Conference on Biomedical waste Management)

SUJITH KUMAR K.P.



Career Objective

I aspire to build a purposeful career in the field of healthcare with Endeavour to contribute towards fulfillment of organization's goals And objectives consistently enriching both the organization and myself.



Education

Dr.N.G.P Arts&Science College,Coimbatore. | Bharathiar University
2014 | MHA

SVPK Arts&Science College,Palemad. | Calicut 2011
| B.A

SVPK Arts&Science College,Palemad. | Calicut 2008
| H.S.C.



Experience

Jubail Medicare Complex,KSA | Administrator
From Feb 2022

Apollo Adlux Hospital,Karukutty |Senior Executive Operations
From May 2021 to Jan 2022

To provide efficient, effective patient flow, leadership and co-ordination of hospital services with particular emphasis on service delivery and risk management. To co-ordinate staffing resources to ensure workload allocation is sufficient to meet clinical service delivery. Coordination with day to day operational requirements related to patient care

Samaritan Heart Institute | Assistant Manager Operations&Quality
Oct 2016 to Apr 2021

Ensure that the patients/public do not face any problem in patient care area.
Always try to avoid any delay in patient care.
Handling of Insurance both cashless and reimbursement
Co-ordinate all marketing and Operational works.
Extend all possible assistance to doctors,nurses,paramedical staff, maintenance staff, reception staff and acts as a facilitator among various departments/staff to Head Administrator related to new administrative or departmental initiatives.
To assist the head administrator in other administrative and operational aspects as when required.
Coordinating Continuous quality improvement programme.

Alnoor Hospital,Vazhakkad,Calicut. | AssistantAdministrator
May 2015 to Oct 2016

Coordinate all marketing and public relation work.
Handling of insurance both cashless and reimbursement.
Develop and implement new policies and procedures.
Coordinating internal and external camps.



Projects

A Study On Out-patient Satisfaction | Team Leader
3 Month

A detailed Study of Out patient satisfaction in PVS Hospital,Calicut



Declaration

I hereby declare that the above particulars are true and correct to the best of my knowledge and belief in the event of any information being falls or in correct my candidature will be liable to be cancelled.

SUJITH KUMAR K.P.