

CURRICULUM VITAE

Name : SANDRA EVELIN P S
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OBJECTIVE

I aspire for a challenging position in a Professional organization where I can enhance my Professional Skills and Strengthen my Performance in adding with organizations motto. Myself a self - Motivated Achiever with an ability to plan and execute.

ACADAMIC PROFILE

EXAM PASSED	BOARD/UNIVERSITY	INSTITUTION
SSLC	Board Of Public Examinations, Kerala	FATIMA GIRLS HIGHER SECONDARY SCHOOL, FORTKOCHIN
PLUS TWO	Board Of Higher Secondary Examinations, Kerala	OUR LADIES CONVENT GIRLS HIGHER SECONDARY, THOPPUMPADY
BCOM	MG University,	ICMS INTERNATIONAL, KOTHAD
AVIATION	ICMS INTERNATIONAL STED COUNCIL (2020)	ICMS INTERNATIONAL, KOTHAD
HOSPITALITY	ICMS INTERNATIONAL STED COUNCIL (2020)	ICMS INTERNATIONAL, KOTHAD
EEP	ICMS INTERNATIONAL	ICMS INTERNATIONAL, KOTHAD
CE	ICMS INTERNATIONAL	ICMS INTERNATIONAL, KOTHAD
EEP GRADE – 2 CE GRADE -2	ICMS INTERNATIONAL	ICMS INTERNATIONAL, KOTHAD

AREAS OF INTEREST

- Community involvement
- Gaming
- Pet care
- Social Work
- Music

WORKING EXPERIENCE

- **THE RAVIZ ASHTAMUDI**
KOLLAMFO Trainee
12/ 2017- 12/2017
- **CAPRICE RESIDENCY**
FO Executive and Customer Service
6/2018 - 12/2018
- **BELLWETHER HOTELS**
FO Managing and Customer Service
- **OYO HOTELS AND HOMES**
PVT.LTDHOTEL MANAGER
03/2019 – 01/2020
- **OYO HOTELS AND HOMES PVT.LTD**
RECEPTIONIST AND FO CUSTOMER CARE
- **SHYAM CARGOZ**
OFFILE ADMINISTRATIVE EXECUTIVE
- **ELAM GROUPS**
FREELANCE RECRUITER CUM CONSULTANT EXECUTIVE
- **HR**
THE PEAK CAREER
(CURRENTLY WORKING)

EXTRA CURRICULAR ACTIVITIES

- Participated a AIRPORT OPERATIONS WORKSHOP CIASL ACCADEMY COCHIN.
- On job training – THE RAVIZ ASHTAMUDI KOLLAM
- Founder of the Peak Careers
- Participated in one day training in Cochin International Airport on Ground and Flight Operations in Cochin.
- Participated in all Kerala Christian GQ Competition .
- ICMS INTERNATIONAL monthly star performer 2020

- Completed training as HM in Oyo hotels and homes PVT- LTD
- Best Performer and Participater on sports at Santa Maria
- Participated in all kerala essay competition represent FGHS.

MANAGEMENT SKILLS

- Enthusiasm
- Handling Pressure
- Team Player Mentality
- Leadership

TECHNICAL SKILLS

- System Operations

Language Proficiency

LANGUAGES	READ	WRITE	SPEAK
ENGLISH	✓	✓	✓
MALAYALAM	✓	✓	✓
HINDI	✓	✓	
TAMIL	✓		✓
GERMAN	✓	✓	✓

PERSONAL INFORMATION

Father Name : FRANCIS SANTHOSH P J

Mother Name : SALOMI SANTHOSH

Religion & Caste : CHRISTIAN / LC

Marital Status : MARRIED

Nationality/Sex : INDIAN/FEMALE

Date of Birth : 21/12/1999

PERMANENT ADDRESS

PULIAMPALLY HOUSE,
MUDAMVELI P O
COCHIN – 682507

CURRENT ADDRESS

NIRAKKASSERIL HOUSE
PALAPARAMBIL ROAD
EZHUPUNNA, ERAMALLOOR P O, ALAPPUZHA, KERALA, 688537

REFERENCE

Request on demand

DECLARATION

I HEREBY DECLARE THAT THE ABOVE INFORMATION IS CORRECT TO THE
BEST OF MY KNOWLEDGE AND BELIF.

Place: Eramalloor

Date:

Yours Sincerely

SANDRA EVELIN P S
