



SRUTHY KRISHNA

Personal Data

Date of Birth : 23-11-1997

Age : 24

Sex : Female

Nationality : Indian

Marital Status : Married

Husband's Name : Anil Kumar

Permanent Address:

Kiliyanparambil House,

Nochima ,

NAD PO.

Aluva - 683563

Kerala

Mobile: 7736593650

Email: sruthykrishna97@gmail.com

Career Objective

To be a successful professional in a reputed organization that can apply my knowledge, skills to grow & expand with the organization.

Professional Experience

- Works as a DEO at Cochin Corporation Mamangalam.
- 1 year works as Assistant Accountant in S Mart Hypermarket, Athani.
- 1 year working experience as an Accountant under GST Practitioner (*ACCOUNTZA*).

Duties & Responsibilities

- Maintenance of accounts with Tally software
- Verification of Invoices
- Valuation of Stocks
- Maintains Various Journals, Ledgers, Registers and other Financial Records
- GST Calculation in tally.

Academic Record

Graduation – B Com (Computer Application)

Mahatma Gandhi University

Bharata Mata College of Commerce & Arts, Chunangamvely, Aluva

Year: 2019

Plus Two (Commerce)

Board of Higher Secondary Examination

Govt. Higher Secondary School Edathala. 2016

SSLC

Board of Public Examination

St. Francis High School for Girls, Aluva. 2014

Computer Knowledge

- MS Office
- Tally
- Internet and E-mail Application.
- Audit Plus Software.

Competencies

- Confident, Loyal, Hardworking and able to work under pressure
- Organized and well-structured at work.
- Independent and self-motivated.
- Committed to deadlines and schedules.
- Honest, Sincere and a Hard Worker with a high level of Integrity.

Declaration

I hereby declare that the above furnished details are true and fair to the best of my knowledge and belief. Also, I believe that I can build up and conduct a great career with you, thus in turn contributing to the growth and prosperity of the firm that will be beneficial mutually to the organization and myself.

Place: Nochima

Yours Faithfully,

Date:

SRUTHY KRISHNA