

## OBJECTIVE

To enhance my professional skills, capabilities and knowledge in an organization which recognizes the value of hard work and trusts me with responsibilities and challenges.

## EXPERIENCE

### INDIAN INSTITUTE OF INFORMATION TECHNOLOGY

26/07/2021 - 26/10/2021

Jr Business Associate And Project Assistant

Own and Manage events/exhibition/fairs end to end, Conducting recruitment and interviews, Posting jobs in different social medias, Sorting candidates profiles and shortlisting, Performing email marketing with in and outside the campus. Manage lead generation in campus, Identifying new potential ideas, creating content social media marketing. project Management related works making managing plan and leading our team.

### KERALA WATER AUTHORITY

2021 - 2022

Apprenticeship training

Management of Software Works. Checking the data of projects and collection related works. Checking mails and identifying the mail id. Also Maintaining of the software and systems and Managing the customeres having different queries.

### IDFC FIRST BANK

28/11/2022 - 03/03/2023

Associate Manager Aquisition

I have been working as a Associate Manager Aquisition (House Hold). Managing branch banking and account opening both savings and current accounts. direct customer interaction and is responsible for business acquisition of savings accounts for a designated branch. It will also entail explaining and selling banking products to customers and acting as a link between customers and bank - ensuring best in-class service to the customers.

## EDUCATION

### A P J Abdul Kalam Technological University

2020

Bachelor Of Technology (Computer Science Engineering)

78

### Kerala State Board

2014

10th

84



## SHAHIMA AZAD

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Shahi Manzil Eadathara  
Kalanjoor PO, kollam kerala

Shahima Azad

## SKILLS

Software skills like SQL, Python, java, and Database

Good communication skills

Good mathematics knowledge

Social media management

Decision making skills

Good Computer knowledge

Problem solving skills

Computer hardware skills like TCP/IP, DNS, WAN/LAN

Ms office (word, Excel, Power point)

Active Listening

Customer service skills

Interpersonal skills

Leadership and organisation skills

Risk and cost management

Search Engine Marketing and Email Marketing

Team work and Collaboration

Performance Management

Human Resources information software (HRIS)

Finance Management

Kerala State Higher Secondary Board

2016

12th

82

Mail management software Skills like outlook. Handling banking software that is SFDC and TCS

## PROJECTS

### TILEMATE- THE BLUETOOTH TRACKER

Timemate is an American electronic Consumer company which produces key finder which uses bluetooth 4.0. It allows the users to locate product using bluetooth on the information available such as the location of the product where it was last seen.

### ANDROID CONTROLLED SMART WHEELCHAIR WITH VOICE AND GESTURE CONTROL

The Wheelchair is topmost used assistive devices for enhancing the personal mobility of disabled people. Our project will focus to operate the Wheelchair that works on the inputs such as voice, touch and gesture via an android phone and navigates according to the commands provided. It is very help to elders and physically challenged people to move the Wheelchair without external aid. This project uses Arduino kit Microcontroller circuit and DC motors to create the movement of the Wheelchair and Ultrasonic Sensors to detect the hurdles in between wheelchair.

### RRR JIG JOBS

This is job application used to find jobs for any people that is Doctor, Engineer, Teaching, plumber,etc.....this project is not 100 % complete yet it will be completed ASAP.

## OTHER PROJECTS

VISA EMIGRATION and MVD This are the projects i have worked.

## PUBLICATIONS

### ANDROID CONTROLLED SMART WHEELCHAIR WITH VOICE AND GESTURE CONTROL

Presented this idea in ICCIDT ( International conference on computational intelligence digital technology) Published based on this idea in IJISCS ( Information system and computer science)  
Appreciation for the best bill given by MITS

## CERTIFICATIONS

Internship in website development from Orange dice Solution

Cyber disease ethical hacking workshop cum CTF event conducted by i3 india Technology with IIT Bombay

Diploma of competition in RPA Business Analyst Foundation

## LANGUAGES

English

Malayalam

Tamil

## INTERESTS

Travelling

Cooking

Calligraphy

Hearing Music

## REFERENCE

### TERESA JOY - "AIC INCUBATION CENTRE KOTTAYAM"

Community Manager

communitymanager-

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## PERSONAL DETAILS

Date of Birth : 21/03/1999

Marital Status : Married

Nationality : Indian

Diploma of competition in RPA in implementation manager foundation

Career counseling foundation certificate of completing programme of 3G Me life by attending world book of record event

Certification has participate in the National building project ( world book of record United Kingdom)