

# CURRICULUM VITAE

**RITHIN KRISHNA O.S.**



## Personal Data

Date of Birth : 12/07/1991  
Sex : Male  
Nationality : Indian  
Marital Status : Single

## Address

Ollukkaran House,  
Mythri Nagar,  
P.O. Kodakara,  
Thrissur, Kerala, India.

## Contact No

Mob. : +91 8129042978  
9745040429

## E-Mail

rithinkrishna9745@gmail.com

## Relevant Skills

- Documentation
- Ability to lead management team
- ability to solve critical problems
- Ability to create and maintain helpful in
- Hospital area.
- Quality Customer Service
- HR Related works (Epfo & Esic)

## **Objective**

To achieve a leading position in the Health Care Administration Company for which in-depth background, knowledge and experience of several years will have a valuable implementation.

## **Personal Profile**

Date of Birth : 12/07/1991  
Father's Name : Sudhakaran O.P.  
Marital Status : Single  
Gender : Male  
Nationality : Indian  
Mother Tongue : Malayalam  
Religion : Hindu  
Caste : SC

## **Education**

- ◆ *Diploma in Hospital Management* - 2022  
Avodha Institute, Carnival Infopark, Kakkanad
- ◆ *Professional Diploma in Computerised Financial Accounting* - Doing  
Cyber Prism, Irinjalakuda
- ◆ *Diploma in Polymer Technology (3 year)* - 2009 - 2011  
Govt. Polytechnic College, Koratty
- ◆ *CIPET on Plastic Product Design and Development*  
- 16/01/2017 to 15/07/2017.
- ◆ *Central Institute of Plastics Engineering & Technology (CBPST), KOCHI*
- ◆ *Plus Two* - 2009  
Govt. H.S.S. Kodakara
- ◆ *SSLC* (Board of Public Examination, Kerala - 2007  
Govt. National Boys H.S., Kodakara.

## **Working Experience**

- ◆ *Guardian Multi Speciality Hospital, Kaipamangalam, Moonnupeedika, Thrissur*  
**Public Relation Officer (PRM) & Marketing Executive, (2022 to Still Continue)**

## Passport Details

Passport No. :  
N0733010  
Place of issue : Cochin  
Date of issue : 08/07/2015  
Date of expiry : 07/07/2025

## Languages Known

- ♥ English
- ♥ Hindi
- ♥ Malayalam

## Personal Skills

- ♣ Quick Learning
- ♣ Good Team work
- ♣ Willing to accept Responsibility
- ♣ Excellent Communication & Co-operation skill

♠ **VVR Reclaim Rubber Muntoor, Thrissur**  
(2015 to 2016), **Supervisor.**

♠ **Euro Tech Polymers** (19/02/14 to 15/09/14)  
(ESTRUEDR OPERATOR, Windsor Machine Ltd  
Manufacturing unit of PVC Pipe, Manjeri (Via),  
Malapuram Dist., Kerala, India.

### **Duties :**

Estruedr Operating (Windsor Machine 170 kg/h)  
Estruedr, Cooling Tank, Traction.  
Quality Controler (ISO Certified Lab)

♠ **Common Facility Service Centre** 12/09/2011 to 24/09/2011  
Govt. of Kerala, Department of Industries & Commerce  
IE Nagar, P.O.Changanacherry - 686 106.

## **Key Results Area**

- ◆ Review and inspect equipment and reports to ensure safety and functionally.
- ◆ Prepare and submit monthly reports detailing financial activities and professional services rendered.
- ◆ Providet raining to the juniors and oriented them with hospital rules and regulations.
- ◆ Supervised daily administrative operations monitored expenses and suggest cost- effective alternatives.
- ◆ Performing general construction duties on sites.
- ◆ Managing, designing, developing creating and maintaining construction projects.
- ◆ Assessing potential risks, materials and costs.
- ◆ Provided leadership to the station which involvedt reatment procedure, inventory and securtiy and required record keeping to maintain compliance with state regulation.

## **Computer Knowledge**

- ♣ AUTO CAD, CERO, CATIA, PDCFA

## **Declaration**

I hereby declare that the information furnished above is true to my belief and knowledge.

Place : Kodakara

Date :

**RITHIN KRISHNA O.S.**

