

## SREENA CP



### Contact

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Chothiplace (H) Neelipilavu P.O C  
hittar Pathanamthitta, Kerala

### Personal Details

Date of Birth : 10/11/1998

Marital : Single

Status

Nationality : Indian

Religion : Hindu

Gender : Female

Place : Pathanamthitta,  
Kerala

### Soft Skills

Interpersonal Skill 100%

Team work 100%

Emotional intelligence 100%

### OBJECTIVE

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

### EDUCATION

#### Certification Course In Hospital Administration

International School of Skill Development

#### Post Graduation in Master's of Commerce (Doing)

Mahatma Gandhi University

#### Graduation in Bachelor's of Commerce

Mahatma Gandhi University

#### Higher Secondary Examination

Board of Public Examinations, Kerala

#### Secondary School Leaving Examination

Board of Public Examinations, Kerala

### TECHNICAL SKILLS

#### PDIFAS - Professional Diploma In Indian Foreign & SAP Accounting

(MS Word, MS Excel, MS PowerPoint, Tally, Peachtree, QuickBooks, SAP Accounting)

### EXPERIENCE

#### - "6 months working as a Business Development Executive "

Focuz Infotech Pvt. Ltd Edappally

#### - "6 months working as a Accounting Faculty (PDIFAS)"

G-tec Computer Education Kacheripadi

### LANGUAGES

Malayalam

English

Hindi

### DECLARATION

I hereby declare that the above furnished details are true and correct to the best of my knowledge and belief.

SREENA CP