

## **CONTACT**

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Asanparambil house
Maradu P.O, Kannadikadu,
Ernakulam, Kerala
682304

## **PERSONAL DETAILS**

- Date of birth 05-06-2000
- **Sex** Female
- Nationality
   Indian
- Martial status
  Single

### **LANGUAGE**

- English
- Malayalam
- Hindi

### INTEREST

- Dance
- Travelling

# **ALEENA MARTIN**

# MEDICAL SCRIBE

## **ABOUT ME**

- To obtain a position as a scribe in a healthcare facility where I can utilize my strong organizational and communication skills.
- To be a Medical Scribe in a reputed company and to contribute my knowledge in medical terminology and clinical procedures.

# **EDUCATION**

- December 2022- May 2022
   Medical scribing
   VIVACRISTO International academy for medical scribing
- 2016-2018
   Higher secondary
   N.S.S Arts college Thripunithura
- 2016
   SSLC
   Christ King Convent Ponnurunni

# **COMPUTER SKILL**

- MS Office
- Typing skill (50 wpm)

# **SOFT SKILL**

- Time manangement
- Communication
- Leadership

# **DECLARATION**

I, **Aleena martin**, hereby declare that the above particulars are true and correct to the best of my knowledge and belief.

Place : Kochi Aleena Martin

Date: