

## **R NIVEDITHA**

Pin: 682301

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### **OBJECTIVES**

A HARDWORKING AND DISCIPLINED INDIVIDUAL, SEEKING AN OPPORTUNITY TO BEGIN A NEW CAREER IN A REPUTED ORGANIZATION. LOOKING FOR THE RIGHT PLATFORM TO ENHANCE MY SKILLS AND CAPABILITIES. INTERESTED TO CHANNELISE MY ABILITIES IN LINE WITH THE DEVELOPMENT OF THE ORGANIZATION.

### **SKILLS**

- CREATIVITY
- C++ BASICS
- TALLY BASICS
- STRONG ORGANIZATION SKILLS
- COORDINATING SKILL
- COMMUNICATION SKILLS

### **EDUCATION**

- POST GRADUATION, COURSE COMPLETED (2023)  
AVE STELLA MARIS COLLEGE, RAMAMANGALAM  
MASTER'S IN HUMAN RESOURCES MANAGEMENT (MA HRM)
- GRADUATION (2021)  
GOVERNMENT COLLEGE TRIPUNITHURA  
B. COM, FINANCE AND TAXATION MODEL I

### **EXPERIENCE**

- CMPTL(CREATIVE MEDIA PLUS TECHNOLOGIES LTD)  
INTERNSHIP (6 MONTHS)  
HR ASSOCIATE
- SAMARTH  
INTERNSHIP (6 MONTHS)  
HR INTERN
- ASTER MED CITY KOCHI  
INTERNSHIP (1 MONTH) OFFLINE  
IN HR DEPARTMENT
- YOUTH EMPOWERMENT FOUNDATION  
VOLUNTEERING INTERN (1 MONTH)
- HELP SOCIAL WELFARE SOCIETY  
HUMAN RESOURCES (HR) 1 MONTH

## **CERTIFICATION**

- CERTIFICATE IN COUNSELING AND PSYCHOTHERAPY FROM SWANTHANAN
- CERTIFICATE FROM STANFORD UNIVERSITY ON INTERNATIONAL WOMEN'S HEALTH AND HUMAN RIGHT.
- CERTIFICATE IN EVENT MANAGEMENT FROM INSPIRING LIFE (3 MONTHS)
- CERTIFICATE IN CHILD PSYCHOLOGY; NEUROSCIENCE AND DEVELOPMENT FROM ALISON
- CERTIFICATE FROM MICHIGAN UNIVERSITY ON SOCIAL WORK PRACTICES: ADVOCATING JUSTICE AND CHANGE.
- ATTENDED INTERNATIONAL MODEL UNITED NATIONS (IMUN) 40TH CONFERENCE JANUARY 2021.
- CERTIFICATE OF MERIT FOR ALL INDIA ESSAY WRITING EVENT (2017) ORGANISED BY SHRI RAM CHANDRA MISSION (SCRM) AND UNITED NATIONS INFORMATION CENTRE FOR INDIA AND BHUTAN (UNIC)

## **REFERENCE**

- SUREKHA SINGHA ROY, HR MANAGER ,CMPTL  
[Surekha.r@cmptl.com](mailto:Surekha.r@cmptl.com)  
PH NO 7676910610
- NIMISHA BIJU, ASSISTANT PROFESSOR , MARYGIRI COLLEGE OF ARTS AND SCIENCE  
[Nimishabiju9@gmail.com](mailto:Nimishabiju9@gmail.com)  
PH NO 7306497986

## **DECLARATION**

I HEREBY DECLARE THAT ABOVE MENTIONED INFORMATION AND DETAILS ARE TRUE TO MY KNOWLEDGE AND BELIEFS.

R NIVEDITHA

DATE: 26/06/2023

PLACE: TRIPUNITHURA