

# CURRICULUM VITAE



## MEENAKSHI PILLAI

Mob : 9995527545

Email :

[meenakshipillai678@gmail.com](mailto:meenakshipillai678@gmail.com)

## CONTACT ADDRESS

Kandathil House  
Kudayathoor P.O.  
Kudayathoor  
Pin : 685 590  
Kerala

## PERSONAL DATA

Date of Birth : 08/06/1999

Sex : Female

Religion : Hindu,  
Saivavellala

Father's Name: Anilkumar

Nationality : Indian

Marital Status : Single

## LANGUAGES KNOWN

- English
- Malayalam
- Tamil
- Hindi

## CAREER OBJECTIVE

To continuously extend the horizons of my knowledge and utilize my skill abilities to positively influence the people around me and thereby contribute growth and development of the organization.

## EDUCATION

- BA English
- Plus Two
- SSLC

## PROFESSIONAL QUALIFICATION

- Medical Transcription
- Medical Coding
- Retail Team Leader

## COMPUTER SOFTWARE KNOWLEDGE

- M.S. Word
- M.S Excel

## KEY STRENGTH

- Positive Thinking.
- Ability to function independently.
- Strong helping mentality.
- Communication Skill

## HOBBIES

- Reading
- Listening Music
- Cooking

## EXPERIENCE

- Working as medical transcriptionist in Ecorgy Solutions Pvt. Ltd, Trivandrum. (September 2021-February 2022)
- Worked as Office Assistant in Positive Network Solutions Thodupuzha.

## DECLARATION

I hereby declare that the information furnished above is true to the best of my knowledge.

Place : Thodupuzha

MEENAKSHI PILLAI