

### **SUBISHMA B**

# CONTACT



### PHONE

+91 9074565987

+91 7560882949

**EMAIL** 

subishmasunil2@gmail.com

(im) LINKEDIN

www.linkedin.com/in/su bishma-sunil-234432254

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F69Thiruvathira Archana Nagar, P<u>ongummoodu,</u> MCPO Trivandrum. Pincode-695011

# PERSONAL DETAILS

Mother's Name : Bindhu L Gender : Female Marital Status : Single Nationality : Indian Date of Birth : 21-12-1999 Religion : Hinduism

# CAREER OBJECTIVE

To get an opportunity where I can make the best of my potential and contribute to the organization's growth

# **EDUCATION**

- O Diploma in ANM JAINX (Deemed-to-be University) 2020-2022
- Operation Provide the Provide Higher Secondary Education National Institute of Open School 2021
- Ó **Secondary Education** CBSE 2015-2016

# CERTIFICATIONS

• Medical Scribing **Transorze Solutions, Cochin** 2022-2023

- Diploma in Graphics and Information Technology **GTEC Computer education** 2019
- Ó **Certificate Course in English Typing GTEC Computer Education** 2019

#### SKILL

#### HARD SKILLS

- MS Office
- PowerPoint presentation
- Knowledge of medical terminology
- Typing speed(45WPM)
- Systematic skill

## DECLARATION

## The information stated above is true to the best of my knowledge and belief.

DATE :13/02/2023 **PLACE : COCHIN** 

#### SOFT SKILLS

- Communication skill
- Analytical Skill
- Self-Motivated
- Listening Skill
- Time management