



# NIYA VARGHESE

✉ niyavarghese2002@gmail.com

☎ 7902667708

📍 Koduvelipparambil house, channdi raod,  
boatjetty road, vaduthala  
Pincode-682023

## ✈ Skills

1.hard working 2.lisening 3.communication  
skill 4.problem solving 5.emotional  
intelligence

## 🗣 Languages

Malayalam English

## 👤 Personal Details

Date of Birth : 01-02-2002

Marital Status : Single

Nationality : Indian

## 🎯 Objective

I seek challenging opportunities where I can fully use my skills for the success of the organization.

## 📁 Experience

○ Medivision diagnostic and scanning center revipuram, ekm -  
Receptionists and billing, corporate appointment Handling

## 🎓 Education

○ St. Albert's college autonomous ernakulam 2019-2022  
B.Com computer application  
5.5

○ Ccplm angloindian school, thevara 2017-2019  
Higher Secondary(+2)  
B

○ St. Teresa's school ernakulam  
Secondary school  
C+

○ IIT campus 2019  
Diploma in computerized financial accounting, tally  
A

○ International School of skills and development (ISSD) , Kalamassery, ekm  
Diploma in Hospital administration 2022  
A+

## 👤 DECLARATION

○ I hereby declare that the information provided is true to the best  
of my knowledge and work