

WORK EXPERIENCE

May 2021 - April 2022

Youth4Jobs Foundation

Trainer

- Handling training on online and offline modes
- Prepare syllabus and create lesson plans
- Assess and document candidate's progress
- Seminars and Industrial visits
- Conducting mock interviews
- Handling MIS
- Mobilization

June 2022 - September 2022

PRODJAR

Talent Acquisition Coordinator

- Sourcing and searching for candidates in online job handles
- Contacting potential candidates
- Scheduling initial interview

October 2022 - present

Dr. Reddy's Foundation
Project: GROW

Trainer

- Handling training on employability skill development
- Prepare syllabus and create lesson plans
- Handling MIS
- Mobilization

EDUCATION HISTORY

2019 - 2021

Amrita Vishwa Vidhyapeetham

Master of Social work
9.21 GPA

2016 - 2019

Mahathma Gandhi University

Bachelor of Sociology
8.44 GPA

2015 - 2016

Bhavan's Vidya Mandir

INTERMEDIATE
89%

2015

Bhavan's Vidya Mandir

SSLC
92%

SEMINARS AND WORKSHOPS PARTICIPATED

'Capacity Building Programme on National Action Plan for Drug Demand Reduction [NAPDDR], Amrita University, Coimbatore.

Sustainable Rural Development Practices in India, Amrita University, Coimbatore.

'Three-day workshop on Disaster Management', Amrita Vishwa Vidyapeetham, Coimbatore.

PASSPORT DETAILS

Passport Number : U2769224

Issue Date : 01/02/2021

Expiry Date : 31/01/2031



M. Kalyani Radhakrishnan

Flat No. 2B 1, Greenland Apartments,
Ponnekkara, AIMS Po.
Edapally, Cochin - 682041

kalyanivaisakh2002@gmail.com

8589053221

PROFILE

Dedicated social worker with experience demonstrating a strong commitment to serving disadvantaged youth and adults including special needs population

SKILLS

Empathetic
Kind
Caring for others
Good in Calligraphy
Sociable
Positive attitude
Problem Solving skill
Time management skills

TECHNICAL SKILLS

Microsoft Office

LANGUAGE PROFICIENCY

- ENGLISH (Full Professional Proficiency)
- HINDI (Limited working proficiency)
- MALAYALAM (Native or bilingual proficiency)
- TAMIL (Limited working proficiency)