CURRICULUM VITAE

Permanent Address

Thalumkandam Tribal Settlement Mankulam P O Thalumkandam Idukki (Dist)-685565

Communication Address

Palakkattel House Mamalassery P O Ramamangalam Ernakulam (Dist)-686663

Contac No : +91 8301869882

+91 9447381177

Email : <u>veenapandiyan94@gmail.com</u>

Academic Profile:

Course	Board/university	School/College	Year of passing
Medical Coding	AVODHA	Carnival Inforpark Phase-1, Kakkanad	2022
Diploma in Airport Management	Kerala Institute of Tourism and Travels Studies	De Paul Building, Ernakulam, Pachalam	2017
BA Sociology	MG university	St Teresa's College, Ernakulam	2015
12 th (Humanities)	HSE	St Mary's School, Mankulam	2012
10 th	SSLC	St Mary's School, Mankulam	2010

Computer Qualification

• Co-Operator (Windows, MS-Office, Internet & E-Mail)

Strengths:

- Good leadership qualities.
- Good time management skills.
- True commitment towards work.

Experience

• One experience as a Receptionist in White Dammar

Personal details

DOB : 29/12/1994
Gender : Female
Marital Status : Married
Nationality : Indian

Languages known : English, Malayalam

Passport details

Date of issue : 12/01/2017

Date of expiry : 11/01/2027

Place of issue : COCHIN

Declaration:

Place: Mankulam

I **VEENA PANDIYAN**, hereby declare that the details above mentioned are true and correct to the best of my knowledge and belief. I will do best if you are giving a chance to work in this institution

Thank You

Yours Faithfully

Date: VEENA PANDIYAN