

Dr. (Col)RajeshNair



Accomplished Hospital Administration professional with experience & chronicled success of 25 + years in spearheading multi-functional roles encompassing in Defence and Cooperate

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PROFILE SUMMARY

- ❖ **Doctor,LeanSixSigmaExpertandHealth Care &HospitalAdministrationSpecialist with diverse experience** in blending creative intellect / insight and sharp planning skills for managing organizationsand rendering support in overcoming complex business challenges & making high stake decisions; proven capability to **'right-size' operations, and administer crucial change initiatives**
- ❖ Offering proven history of success in varied roles and multiple portfolios during a diverse and illustrious career of 24+ years in Army Medical Corps; expert in heading **Project Management, Facilities/ Infrastructure Management, Clinical &Non ClinicalOperations, Quality compliance and Administrative Functions (Hospital)**
- ❖ **Merit of consistently delivering significant results and got:**
 - **Certificate of Commendation** - Indian Medical Mission : on 03 Oct 2007 was awarded by Govt of Afghanistan for outstanding & dedicated humanitarian service
 - **Commendation Card (PrashastiPatr)** - Officers Training College : on 22 Feb 2012 was awarded by General Officer in Commanding Central Command for distinguished service & devotion to duty
- ❖ **Innovative & Analytical People Manager** in building high performing multi-cultural teams recruiting, leading, training, monitoring performance, engagement of the team for maintaining excellence in operations

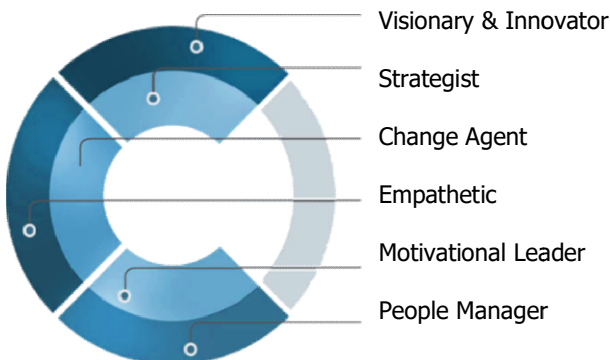


CORE COMPETENCIES

- Decision-Making
Strategic Planning
- Resource & Cost Optimization
Trainings & Mentoring
- Security & Safety Management
Cross-Functional Leadership
- Vision & Thought Leadership
Hospital Management
- Procurement
Contract Management
- Site Administration
Performance Management
- General Administration
Budget Formulation
- Patient Care
Record Management
- Stakeholder Management
People / Team Management



SOFT SKILLS



EDUCATION

- ❖ MBBS: SMS Medical College, Jaipur, Rajasthan University
- ❖ MHA (Master of Hospital Administration), ICFAI University, Tripura
- ❖ MBA(HR), Arunachal University of Studies, Nimsai
- ❖ PGDHHM (PG Diploma in Hospital & Health Management) from IGNOU
- ❖ PGDMLS (PG Diploma in Medico Legal Systems): SCHC, Pune



CERTIFICATIONS/ TRAININGS

- ❖ Qualified in NABH Assessor Course Pre-Accreditation Entry Level Hospital & SHCO Standards from NABH, New Delhi
- ❖ Qualified in Advanced Wok Study from Institute of Technology Management (DRDO), Mussoorie
- ❖ Qualified in Professional Diploma in Leadership & Management from Shaw Academy, Dublin, Ireland
- ❖ Trained CPHQ Professional from Anexas Consultancy SE, Mumbai
- ❖ Certified Lean Six Sigma Green Belt (Healthcare) from MSME, PPDC Agra
- ❖ Certified Lean Six Sigma Black Belt (LSSBB) from MSME, PPDC Agra
- ❖ Certified Project Management Professional from MSME, PPDC Agra
- ❖ Certified Healthcare Risk Management (CHRM) from CAHO (Consortium of Accredited Healthcare Organisations)

WORK EXPERIENCE

Since Nov 2022 with Yatharth Super Specialty Hospital as Medical Superintendent

Role:

- ❖ **Supervising daily functions of hospital with the assistance of support staff. This includes budgeting, patient care and humanresourcesneeds**
- ❖ Strategizing and presenting review plan to management over **Facility and Procurement of Medical Store items including Sophisticated Medical Equipment.**
- ❖ Managing & responsible for planning and implementing Hospitality through **Administration and Service Excellence** related policies
- ❖ Ensuring the **statutory license**& related applications are in place; ensure compliance on the existing **maintenance AMC & CMC renewals**
- ❖ Meeting patients / attendants and addressing issues; managing **in-house and outsourced department's day to day operations**
- ❖ **Overseeing P&L, annual business plan & strategies** and helping the head of the hospital in presentations
- ❖ Liaising with **Government** department for statutory compliances; **implementing NABH standards across the departments**
- ❖ Providing overall leadership to strategize business plans for **achieving operational/business excellence and financial targets**
- ❖ **Developing annual / quarterly OPEX budgets** to manage facilities; finalizing resource requirement in coordination with stakeholders
- ❖ Ensuring smooth operations at all times and maintaining proper decorum & discipline by implementing policies; ascertaining the administration of **SOPs (Standard Operating Procedures)**

PREVIOUS EXPERIENCE

Nov 1997 to Jul 2022 with Indian Army

Major Contribution

Officers Training College, Army Medical Corps Centre, Lucknow as Directing Staff (Instructor)

Conducted conducts courses for Medical , Dental and Nursing officers from all the three services

Office of DGAFMS (Directorate General Armed Forces Medical Services), Ministry of Defence, New Delhi as RPO (Research Pool Officer)/ Joint Director Armed Forces Medical Services

Managed provisioning and procurement of sophisticated medical equipment out of Capital expenditure; placed supply orders worth 400 Crores of sophisticated med equipment for various AFMS Hospitals

Military Hospital, Agartala, Tripura as Commanding Officer

Commanded Military Hospital and supervised hospital functions

Regional Centre, ECHS (Ex Servicemen Contributory Health Scheme), Hisar Military Station Joint Director (Hosp Services)

Advised on matters pertaining to empanelment of hospitals / diagnostics centres. Ensure that ECHS / CGHS guidelines; supervise on procedures for processing of on-line bills by medical officers at Regional Centre; instructed polyclinics to ensure quality medical care to ECHS beneficiaries

Indian Medical Mission, Jalalabad, Afghanistan as Project Director

Planned & managed Health Care Delivery Services of the Medical Mission in war devastated Jalalabad province of Afghanistan

PROFESSIONAL MEMBERSHIPS

- ❖ Life Member, Academy of Hospital Administration (AHA)
- ❖ Life Member, Research Foundation of Hospital and Healthcare Administrators (RFHHA)
- ❖ Life Member, Consortium of Accredited Healthcare Organisations (CAHO)
- ❖ Member Quality Council of India, New Delhi

PERSONAL DETAILS

Date of Birth: 01 Jul 1973

Languages Known: English, Hindi

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