



SIJU MATHEW

SAFETY OFFICER

PROFESSIONAL EXPERIENCE – TOTAL 9 YEARS 7 MONTHS

AI - Dhow Engineering General Trading and Contracting Co. WIT Kuwait – 1 Year Exp.

Duration : 1 Year (1 July 2017 to 12 July 2018)
 Location : Kuwait
 Designation : Safety Officer
 Project Details : AC & Switch Gear Maintenance Work in Al-Zour South Power Station

ESSA Engineering & Marline Service LLC Dubai 5 Years Exp

Duration : 5Year (28th Dec 2007 to 31st Dec 2012)
 Location : Dubai
 Designation : Safety Officer
 Project Details : Civil, Structural, Tanks, Pipeline Erection, Project work in Emirates National Oil Company (ENOC)

JOB PROFILE

- Assist with the preparation of construction health and safety plan.
- Conform necessary documentation was submitted to the relevant authorities.
- Attend project planning meetings.
- Assessments and approval of contractor(S) health and safety plans.
- Attend the contractors, site handover.
- Attend regular site, technical and progress meetings.
- Facilitate site health and safety meetings.
- Establish and maintain health and safety communication structures and system, distribution of health and safety specific documents to sub-contractors.
- Compiling project specific emergency response and preparedness plans.
- Testing the effectiveness of the emergency response plans.
- Conduct site safety inductions.
- Evaluate the levels of compliance of subcontractors to the project specific health and safety plan and client specifications through inspections and audits.
- Oversee the reporting and investigation of project related incidents.
- Oversee the maintenance of all records.
- Participation in management reviews of the health and safety systems.
- Use trends analysis to identify system deficiencies and incident trends, outline relevant improvements.
- Incorporation of changes into a health and safety management system.
- Review and update the health and safety plan.
- Development of technical reports in relation to health and safety issues and communicate through to diverse groups of decision makers.

DECLARATION

I hereby certify that the above information is true & correct to my personnel knowledge and belief.

SIJU MATHEW

CAREER OBJECTIVE

Highly organized & dedicated graduate with fire & safety Engineering Diploma having good interpersonal skills and can work in a challenging environment by devoting full efficiency for the development of the organization.

EDUCATIONAL QUALIFICATION

Qualificationn	Institution	Board/University
Diploma in Fire & Safety Enaineerina	NIFE	NIFE
Degree B.Com	G. S College	Rani Durgavati Universitiv
12 th	Johnson EM School	M. P. Board
10 th	Johnson E. M School	M. P. Board

ADDITIONAL CERTIFICATIONS

- Completed course in NEBOSH
- Completed certificate course in OSHA (10 hours)
- Completed certificate course in IOSH from NIST
- Completed 1 year Advance Diploma in Computer Hardware & Networking from AISECT.
- Completed certificated course in M. S Office from UNIVERSAL.
- Certificate course in Construction Site General Safety from Eurolink (Dubai)
- Certificate course Basic Scaffolding Safety from Team Safety Consultants (Dubai)
- Certificate in Basic First Aid from Gulf test Safety Consultancy (Dubai)

LANGUAGES KNOWN

LANGUAGES KNOWN	READ	WRITE	SPEAK
HINDI	YES	YES	YES
ENGLISH	YES	YES	YES
TAMIL	NO	NO	YES
MALAYALAM	NO	NO	YES

PERSONAL DETAILS

Address : Siju Mathew
 Adichuvathukal House
 Kottathoor (P. O.), Ayiroor,
 Ranni, Pathanamthitta (Dist)
 Kerala, India
 D.O.B : 24/06/1981
 Mob : +91 6282278248
 Email : mathewsiju03@gmail.com
mathewsiju240681@gmail.com

PASSPORT DETAILS

Passport No : K 5659981
 Place of Issue : Bhopal
 Date of Issue : 15/04/2013
 Date of Expiry : 14/04/2023