

**Neethu krishnan**

neethuvkm04@gmail.com

8136984783



## CAREER OBJECTIVE

Secure a responsible carrier opportunity in health care and fully utilize my skill in providing quality health care, while making a significant contribution to the success of the organization.

## SKILLS

**Responsible**  
**Team work flexibility**  
**Organisational skill**  
**Computer skill**  
**Good communication**  
**Operation management**  
**Problem solving**  
**Leadership**

## EXPERIENCE

Oct-2022 - Dec-2022

MTMMM Hospital  
Thiruvanthapuram

### **Patient care coordinater and reception**

- \*Established necessary department and conducted meeting with departments heads to ensure effective leadership
- \*Consulted on annual budget preparation
- \*Manage the hiring training performance of hospital staff
- \*Serve as liaison between the staff, the management, And patients
- \* Design and implement short medium and long term goals for the medical facility
- \*Frame budget and operational strategy for each department
- \* Assumed complete responsibility for the management of the hospital and organisation and OutSight at all personal charged with operations
- \*Reception, Housekeeping incharge, Patients co ordinator,OT department, Insurance, Admin

2..LORD HOSPITAL THIRUVANTHAPURAM  
3 Month Reception And PCC

Dec-2023 - Mar-2023

Lords Hospital Thiruvanthapuram

### **Front Office Reception And Patient Care Coordinater**

## EDUCATION

Degree/Course	Institute/College	University/Board	Year of Passing
NABH Awareness training	BERF international institute	Regional Skill Development And Certification Authority	2022
Diploma in hospital and health care management	BERF international institute	Asian International	2022
BA English And Communicative English (doing)	IHRD Adoor	University Of Kerala	2021
Plus two science	Amritha hss vallikkunnam	Kerala board	2018
SSLC	Amritha HSS Vallikkunnam	Kerala Board Of Public Exam	2016

## AREAS OF INTERESTS

Teaching  
Travelling  
Reading books  
Travelling

## HOBBIES

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Teaching  
Reading books  
Hearing music

## PERSONAL DETAILS

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Address	Nithilalayam puthenchantha po vallikkunnam Mavelikkara, Alappuzha, 690501
Date of Birth	23-05-2000
Gender	Female
Nationality	Indian
Marital Status	Single
Languages Known	Malayalam English

## DECLARATION

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I here by declare that the above- mentioned details are true and correct to the best of my knowledge and belief



Neethu krishnan