

AHALYA P K

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## ***CURRICULUM VITAE***

### **SUMMARY**

Completed M.Sc computer science from MES college Marampally

### **CAREER OBJECTIVE**

To achieve a challenging position in a leading organization and to add value to the company by delivering value driven performance in professional and personal assignments.

### **PERSONAL STRENGTH:**

- ❖ Ability to adapt to various situations
- ❖ Good team spirit; always try to adopt a winning approach.
- ❖ Ability to reflect on & analyze things in a logical way.
- ❖ Strong communication, interpersonal, learning and organizing skill

### **EDUCATION**

<b><i>Qualification</i></b>	<b><i>Name of Institute</i></b>	<b><i>University/Board</i></b>	<b><i>Year of passing</i></b>	<b><i>Marks</i></b>
MSc Computer science	MES College Marampally	MG University	2017	73
BSc Computer science	SN Collge Cherthala	Kerala University	2014	60
Plus Two	GHSS Chandiroor	Kerala Board	2011	73
SSLC	St AugustinesHSS	Kerala Board	2009	75



## ADDITIONAL SKILLS

Diploma in Hospital Administration from ISSD

## TECHNICAL SKILLS

C, C++, JAVA MySQL

KGTE Type writing Malayalam & English Lower

## WORK EXPERIENCE

### ***Financial Analyst- Grey Matter (Manpower Supporters for South Indian Bank) (May 2022 to Jan 2023)***

#### **Roles:**

- ❖ Financial Analyst in SME loans for South Indian Bank
- ❖ Validating financial statements for loan approval
- ❖ Strong support to the dealing officers of South Indian Bank

### ***Office Assistant- Kalapurakkal Travels(Jan 2022-May 2022)***

#### **Roles:**

- ❖ Provide administrative support
- ❖ Booking travel reservations for the client and managing their itinerary
- ❖ Coordinating with tour guides & local guides to ensure smooth operation of the trip

### ***Technical Support Engineer- Aabasoft Pvt Ltd(Jan 2021-May 2021)***

#### **Roles:**

- ❖ Provide thorough support and problem resolution for customers.
- ❖ Maintain composure and patience in face of difficult customer situations.

### ***Data Entry Operator- Grey Matter (Manpower Supporters for South Indian Bank) (April 2018 to Jan 2021)***

#### **Roles:**

- ❖ Data Entry Operator in SME Loans for South Indian Bank
- ❖ Documentation and validation of Data received from branch team
- ❖ Strong support to the team and dealing officers of South Indian Bank
- ❖ Credit checking of the loan application through CIBIL and supporting documents.



## **INTERESTS**

- ❖ *Reading*
- ❖ *Cooking*
- ❖ *Listening music*

## **PERSONAL DETAILS**

*Date of Birth : 20-11-1993*

*Marital status : Married*

*Gender : Female*

*Nationality : Indian*

*Languages : English, Malayalam, Hindi*

### **DECLARATION**

*I, Ahalya P K hereby declare that the information furnished above is true to the best of my knowledge and belief.*

*Place : Aroor*

*Date :*

*Ahalya P K*

