



KESIYA BENNY

PROFESSIONAL PROFILE

To utilize my knowledge and skills in industry and contribute myself with full involvement persistence and dedication for the growth of the organization.

WORK EXPERIENCE

Working as **Accounts Assistant** in **E - accounts** at **Muvattupuzha** from **01.09.2021**

- Record journal entries.
- Assist in monthly and quarterly filing of GST, TDS and ESI .
- Preparation of E-way bill .
- Assist in Accounts Finalization.
- Assist in concurrent audit.

EDUCATION

M.COM FINANCE AND TAXATION | 2021

Mar Elias College Kottappady

B.COM FINANCE AND TAXATION | 2019

Mar Elias College Kottappady

PLUS TWO | 2016

Fr. Joseph Memorial Higher Secondary School Puthuppady

SSLC | 2014

Mar Basil Higher Secondary School Kothamangalam

LANGUAGES KNOWN

- Malayalam
- English

CONTACT



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SKILLS

- TALLY
- M S WORD , POWERPOINT
- DATA ENTRY
- WILLING TO WORK HARD AND TAKING CHALLENGES
- PROBLEM SOLVING AND DECISION MAKING SKILL
- GOOD OBSERVATION SKILL
- EASY ADAPTABILITY

PERSONAL INFORMATION

MARITAL STATUS : Single

DOB : 27/11/1998