

NITHIN VARGHESE

**MANAYATH (H) KANGAZHA P.O EDAVATTAL,
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OBJECTIVES

Seeking opportunities to work challenging environment, industry. I will give my best-effort knowledge to reach the organization's goals and objectives of the Business Administration field. To obtain fresher level skills and designing information and ready to enable the company to operate as well as effectively your business.

SKILLS

- Creativity.
- Interpersonal Skills.
- Critical Thinking.
- Problem Solving.
- Public Speaking.
- Teamwork Skills.
- Communication.

EDUCATION

Sl. No	Name of School/College	Name of Board/University	Course	Pass out Year	percentage
1	LBS SUB CENTRE, PAMPADY	Trivandrum	PGDCA	2019	6.5
2	KRISTU JYOTHI COLLEGE OF MANAGEMENT & TECHNOLOGY	MG University	BBA	2017	6.49
3	ST.JOHN THE BAPATISTS HSS NEDUMKUNNAM	Kerala Higher Secondary Board Examination	PLUS TWO	2014	81
4	ST.JOHN THE BAPATISTS HSS, NEDUMKUNNAM	Kerala Board Examination	SSLC	2012	67

TECHNICAL SKILLS

- Ms Office
- Ms Word

JOBS & RESPONSIBILITIES

- Oversees the activities of other workers.
- Hires, trains, and evaluates new employees.
- Reports to other executives or to the owner directly.
- Motivates workers through incentives and positive feedback.

- Prepares reports for management.
- Ensures workers have the resources to complete their work.
- Updates job knowledge by participating in educational opportunities, reading professional publications, and participating in professional organizations.
- Accomplishes organization goals by accepting ownership for accomplishing new and different requests and exploring opportunities to add value to job accomplishments.

WORK EXPERIENCE

- ❖ Worked as Operation Theatre Store Section in Believers Church Medical College from 2021 Jan- still continuing.

PERSONAL DETAIL

Gender - Male

Nationality -

Indian

Date of Birth - 14-09-1996

Marital Status – Single

Language Known - English & Malayalam

DECLARATION

I do hereby declare that the above particulars of facts and information stated are true, correct and complete to the best of my belief and knowledge.

Date:

NITHIN VARGHESE

Place: Kangazha