**BIO-DATA**

**NIMMY JOY**

****

**Chirappattu House**

**Kureekkad po**

**Thiruvamkulam pin: 682305**

**Ernakulum, Kerala, India.**

**Mobile: 9072120645**

**E-mail: nimzjoy@gmail.com**

**CAREER OBJECTIVE**

With the organization and associate myself and achieve goals of the company in effective way. To work in environment that provides me competitive edge to sharpen my skills.

**WORK EXPERIENCE**

Two years working at National Institute of Open Schooling as an Executive Assistant from December 2017 to 2019

**EDUCATIONAL QUALIFICATION**

# **CAREER OBJECTIVE**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Course** | **Discipline / Specialization** | **School/College** | **Board/University** | **Year of Passing** | **% of MARK** |
| M.Com | Finance | St: Thomas Arts and Science College Puthencruz | Mahatma Gandhi University | 2017 | 79 % |
| B.Com | Computer Application | Nirmala Arts and science college Mulamthuruthy | Mahatma Gandhi University | 2014 | 80% |
| Plus Two | Commerce | St.Ignatious  Kanjiramattom | State Board | 2011 | 79% |
| S.S.L.C. | S.S.L.C. | St.Joseph CGHSS  Thripunithara | State Board | 2009 | 73% |

# **ACHEIVEMENTS**

**PERSONAL STRENGTHS**

* Open mentality
* Friendly mind
* Self motivating and Hardworking
* Leadership skill

**PERSONAL INFORMATION**

* Father's Name : Joy C V
* Gender : Female
* Date of Birth : 09/09/1993
* Nationality : Indian
* Marital Status : married
* Religion : Christian
* Languages : English, Malayalam, Hindi

**ADDITIONAL QUALIFICATION**

* Diploma in Computerised Financial Accounting

# **REFERENCE**

**DECLARATION**

I do hereby declare that all the information is true and correct to the best of my knowledge and belief.

PLACE: Thiruvamkulam NIMMY JOY

DATE :