

Alka Gigi

Personal Details

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Anaviratty P.O Anaviratty



Objective

I seek challenging opportunities where I can fully use my skills for the success of the organization.

Experience

- **Student counselling and telecalling** 13/04/2023 -
JBIA SKILL PARK
Contacting potential parents and students to inform them about kmm skill park courses and convincing them.
Answering queries about admission process.

Education

| Course / Degree | School / University | Grade / Score | Year |
|------------------------------------|---|---------------|------|
| Hospital Management | Avodha Educational Institution | | 2023 |
| BA English language and literature | Mahatma Gandhi University | B Plus | 2022 |
| Higher Secondary | Fathima Matha Girls Higher Secondary School | 84% | 2019 |
| S.S.L.C | Carmal Matha High school | 83% | 2016 |

Skills

- Teaching Skill
- Problem Solving
- Decision making
- Communication
- Basic Computer skills
- Continues learning

Interests

- Talking
- Drawing
- Teaching
- Reading
- Watching documentaries
- Watching Movies
- Crafts
- Gardening

Languages

- English: Speak, Write, read
- Malayalam: Speak, read , write
- Tamil : speak

- Hindi: read , write