

# Resume

**SHABNA. V. K**

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9567555563

## CAREER OBJECTIVE

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I am seeking an opportunity in a company where I can use my experience and education to help the company meet and surpass its goals.

## SKILLS

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sales skill

customer service skills

Critical thinking and problem solving.

Teamwork and collaboration.

Professionalism and strong work ethic.

Oral and written communications skills.

Leadership.

## EXPERIENCE

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**16/12/2020 - 10/03/2022**

**Organization** - al fajar charitable clinic

**Designation** - patient counselor

**Responsibility** -

**09/08/2022 - Till Today**

**Organization** - ecloud

**Designation** - office assistant

**Responsibility** -

## EDUCATION

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Degree/Course	Institute Name	University	Percentage	Year Of Passing
pg diploma in counselling and family therapy	ignou		66%	2021
M. A sociology	ignou		66%	2017
B. A sociology	sacred heart college thevara	mg university	68%	2013
plus two	kerala state board		78%	2010
sslc	Kerala state board		75%	2008

## STRENGTH

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Detail-oriented.

Multitasking.

Technical skills.

Analytical skills.

Leadership skills.

Teamwork.

Interpersonal skills.

Effective communication.

## AREA OF INTEREST

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learning languages  
volunteering and community involvement  
travelling  
cooking  
art&craft  
reading

## HOBBIES

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cooking  
traveling  
reading

## PERSONAL DETAILS

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Father's Name	kabeer
Address	chalayil house, karukappilly lane, Mamangalam. 682026
Date Of Birth	05/11/1992
Gender	Female
Marital Status	Married
Nationality	Indian
Language	Malayalam, English, Hindi, Arabic

## DECLARATION

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I do hereby declare that the above statements mentioned in my resume are true and correct to the best of my knowledge and belief.

**DATE - 17/05/2023**



**SIGNATURE**